
Nomination Procedures

In Arizona, persons are nominated to run for office in the primary election by a petition procedure for nomination. The petition process allows any qualified voter the opportunity of seeking public office. The nomination paper is a formal notification to the clerk that the individual intends to seek municipal office. Filing a nomination paper, a political committee statement of organization or \$500 threshold exemption statement and a financial disclosure statement while securing the requisite number of signatures on a nomination petition enable a voter to run as a candidate in the primary election.

A person desiring to run for municipal office must file the requisite document not less than 90 days nor more than 120 days before the primary election date. (ARS §16-311)

1. Nomination Petition - Name Printed on Primary Election Ballot

File: April 27 through 5:00 p.m. May 27, 2015

File all of the following with the City Clerk:

- Nomination Petitions (the City Clerk will not accept partial filings, or supplements to petitions already filed);
- Nomination Paper, Affidavit of Qualification, and Campaign Finance Laws Statement;
- Financial Disclosure Statement.

Signature Requirements

The percentage of valid signatures required for nomination petitions must be at least five percent (5%) and not more than ten percent (10%) of the total votes cast for Mayor in the last preceding election at which a Mayor was elected. The total votes cast for Mayor at the August 27, 2013 Primary Election was 12,756. (ARS §16-322A.8, B)

The required number of valid signatures for nomination petitions for the 2015 Primary Election is at least **638** (5%) and not more than **1,276** (10%).

A qualified elector (registered Prescott voter) may sign one nomination petition for each seat or office to be filled. In 2015, three Council seats are to be filled; therefore, an elector may sign up to three nomination petitions for Council (ARS §16-321) and one petition for the office of Mayor.

2. *Write-in Candidates for Primary Election*

A write-in candidate is not required to file nomination petitions; however, a write-in candidate is required to file all other candidate election forms. (A.R.S. §16-312)

Filing Deadline for Primary Election: 5:00 p.m. July 16, 2015

File all of the following with the City Clerk:

- Nomination Paper, Affidavit of Qualification, and Campaign Finance Laws Statement;
- Financial Disclosure Statement;
- A Political Committee Statement of Organization or the \$500 Threshold Exemption Statement (if not previously filed). The \$500 Threshold Exemption Statement is filed in the event the candidate plans on spending between \$250 and \$500, or accepting between \$250 and \$500 in contributions.

A person cannot be a write-in candidate at a primary election if the individual filed a nomination petition for the August 25, 2015, Primary Election and failed to provide a sufficient number of valid petition signatures. (A.R.S. §16-312F.3)

A write-in candidate in the Primary Election must get the number of votes equal to the minimum number of signatures required on nomination petitions for the same office in order to be placed on the General Election ballot.

3. *Write-in Candidates for General Election*

An individual may become a write-in candidate for the General Election unless:

- The individual was defeated in the Primary Election; or
- The individual filed nomination petitions for the Primary Election but did not collect a sufficient number of valid petition signatures.

Filing Deadline for General Election: 5:00 p.m. September 24, 2015

File all of the following with the City Clerk:

- Nomination Paper, Affidavit of Qualification, and Campaign Finance Laws Statement;
- Financial Disclosure Statement;
- A Political Committee Statement of Organization or the \$500 Threshold Exemption Statement (if not previously filed). The \$500 Threshold Exemption Statement is filed in the event the candidate plans on spending between \$250 and \$500, or accepting between \$250 and \$500 in contributions.

WRITE-IN VOTES MAY ONLY BE COUNTED FOR THOSE PERSONS WHO HAVE FILED REQUIRED NOMINATION PAPERS.