

**CONSTRUCTION IN
PROGRESS
ADDRESSING**

**COMMERCIAL PROJECTS
UNDER CONSTRUCTION**

Address signs shall be posted at all construction site entrances. The sign shall be 24" X 24" in size. The sign(s) shall be posted as to be visible from the entrance(s) to the project. The signs shall follow the following example:



Coronado Apartments January 2007

IN AN EMERGENCY...

*a properly posted address
number can determine the
difference between
life and death.*



Photo by Robert M. Winata

Indian Fire May 2002

CITY OF PRESCOTT

Prescott Fire Department
1700 Iron Springs Road
Prescott, AZ 86305

Phone: 928-777-1760
Fax: 928-776-1890
www.cityofprescott.net/services/fire/prevention

CITY OF PRESCOTT

**PRESCOTT FIRE
DEPARTMENT**

Addressing Guidelines



"Dedicated to Excellence in Service"

TEL : 9 2 8 7 7 7 1 7 6 0

ADDRESS NUMBERS

Although address numbers may not seem important, they can be critical in the event of a fire, sudden illness, or other emergency. Another perspective on the visibility of house/building numbers may be stated this way: Can your address be seen from the street that fronts the property while sitting in a vehicle in the middle of the night, or during inclement weather? Remember, during an emergency, seconds count when emergency personnel are trying to locate you.

WHERE SHOULD ADDRESS NUMBERS BE POSTED?

COMMERCIAL PROJECTS

1. Address numbers shall be placed in a position plainly legible from the street or road fronting the property with a contrasting background. If numbers are placed on glass, the numbers shall be white
2. Suite numbers and or address numbers shall be posted at all rear doors with a minimum size of 4 inches with a contrasting background.
3. In multi-building complexes under the same address, the address number shall be posted on the monument sign at the entrance to the complex.

The number size shall be determined by the distance from the street. The number shall be one tenth (1/10) of a foot in height for each foot of distance that the structure is from the street or public way.

Example:

- If the building is 100 feet from the street, the number size shall be 10 inches.
- If the building is 200 feet from the street, the numbers size shall be 20 inches.
- The numbers shall be **no less than 6 inches in width** or (1/10) of a foot in height.

BUILDING NUMBERS

Building numbers are required when there are multiple buildings under one address. The size of these numbers shall follow the addressing guidelines listed under the Commercial Project section of this document. However, when measuring the distance, the distance shall be measured from the interior fire lane fronting building/complex to each structure. When there are dwelling units within the building, these units also shall be displayed on the sign. See the Figure on the next page.

APARTMENT NUMBERS

Apartment spread numbers shall be a minimum of 6 inches with a 5/8 stroke.

Example:

- 101-110 First floor
- 201-210 Second floor
- 301-310 Third floor

3

101-110

201-210

301-310

RESIDENTIAL DRIVEWAYS

1. Address numbers shall be posted in a conspicuous place over or near the main entrance. If the home cannot be easily seen, or is greater than 50 feet from the street, the address number must be placed on a portion of the site visible and no greater than 20 feet from the street
2. Numbers shall be reflective or illumined during periods of darkness and must be easily seen at night.

While painting address numbers on curbs is a useful means of identification, the primary means of posting an address should be on your home. Parked cars can block your curb numbers.

If You Share A Driveway With Several Homes. . .

Post all house numbers at the entrance to the driveway and be sure to have each house number at the front entrance to each home.

If the road splits in different directions, post a directional sign where each address is located.

ACCESS TO



1234

1236

1238