



WORKSHOP MINUTES PRESCOTT PRESERVATION COMMISSION Wednesday, January 18, 2006 – 8:30 AM City Council Chambers

MEMBERS PRESENT

Don Rantz, Chairman
Lorri Carlson, Vice-Chairperson
Russ Buchanan
Frank DeGrazia
Tim Greseth
Doug Stroh
Marv Wright

OTHERS PRESENT

George Worley, Asst. Director
Community Development
John Moffitt, City Attorney
Nancy Burgess, Historic
Preservation Specialist
Mike Bacon, Community Planner
Kathy Dudek, Recording Secretary

1. Commission Authority with Projects
 - Enforceable Restrictions/Conditions
 - Overlay Districts granting color control: Depot Marketplace, Union Street
 - Courtesy Review
 - District Review Committee and transmittal of information to PPC
 - Proposed Requirements on Applications:
 - Attaching photos of site (N,S,E,W) and before and after photos of projects
 - Color palette chip submission
2. Meeting Format and Staff Participation
 - Meeting format to be unified across boards and commissions
 - Staff reports (proposed new format)
 - Staff as facilitators to Commission
 - Decision Letter to Applicant from Community Development Director or Assistant typed by recording secretary
3. Update and Recommendations Regarding the Open Meeting Law
 - Quorum (if one member has conflict of interest and only 3 members remain, a quorum still remains in existence)
 - E-mail to Chairman (not to group in general)
 - Executive Sessions for legal advice
 - Summary of Current or Recent Events
 - Indemnity
 - Conflict of Interest
 - When in doubt, call Legal Department
4. Commission Goal Setting for 2006 (topics not prioritized)
 - Mission Statement (to include and reflect SHPO Goals)
 - Awards Project (those chosen must be present to receive award)
 - Follow-up to Projects
 - Review Items to be placed on agenda
 - Staff liaison to check Trak-It® for status on a quarterly basis
 - Before and after pictures taken of project for notebook

- Commission member assigned to track project at time of decision
 - Promote PPC
 - Booklet, brochure (i.e., hiking guide to historic districts)
 - Kiosk (addition to include information about Historic Prescott)
 - Statewide Historic Preservation Conference, Prescott, 2007
 - Hire professional conference planner
 - Commissioners/staff volunteering services
 - Secure funding for conference
 - Create file of ideas (Commissioners and Staff)
 - Historic Markers (four additional)
 - Elks Project (second lobby restoration)
 - National Register District
 - Prioritizing the additional areas
 - Education
 - Property owner workshop
 - Realtor workshop
 - Walking tours
 - Future joint workshop with City Council
4. General Questions, Comments and Discussion
- McCormick Arts “Historic” District Signage