

PRESCOTT PRESERVATION COMMISSION A G E N D A

**PRESCOTT PRESERVATION COMMISSION
REGULAR MEETING/PUBLIC HEARING
FRIDAY, NOVEMBER 13, 2009
8:00 AM**

**CITY COUNCIL CHAMBERS
201 S. CORTEZ STREET
PRESCOTT, ARIZONA
(928) 777-1100**

The following Agenda will be considered by the **Prescott Preservation Commission** at its **Regular Meeting / Public Hearing** to be held on **Friday, November 13, 2009** in **Council Chambers, 201 S. Cortez Street, Prescott, Arizona at 8:00 AM**. Notice of this meeting is given pursuant to *Arizona Revised Statutes*, Section 38-431.02.

I. CALL TO ORDER

II. ATTENDANCE

Members

Doug Stroh, Chairman
Frank DeGrazia, Vice Chairman
Steve Adams
Russ Buchanan

John Langellier
Elisabeth Ruffner
Mike Todd

III. REGULAR AGENDA

- 1. Consider approval** of the minutes of the October 9, 2009 meeting.
- 2. HP09-031, 120 E. Sheldon Street, Suite # 105.** Historic Preservation District # 8 Santa Fe Depot. APN: 113-18-006. Request for a building permit to install new pan channel letter sign totaling 31.97 square feet for the new business known as "Wonderland Boutique". Owner is Depot Marketplace, LLC. Applicant/Agent is A&B Sign Company, Inc. Historic Preservation Specialist, Cat Moody.

The City of Prescott endeavors to make all public meetings accessible to persons with disabilities. With 48 hours advance notice, special assistance can also be provided for sight and/or hearing impaired persons at public meetings. Please call 928-777-1100 (voice) or (TDD) to request an accommodation to participate in the meeting.

3. **HP09-032, 100 E. Sheldon Street, Suite # 200.** Historic Preservation District # 8 Santa Fe Depot. APN: 113-18-006. Request for a building permit to install new replacement signage for Wells Fargo Advisors from Wachovia Securities totaling 23.6 square feet. Owner is Depot Marketplace Owners, LLC. Applicant is Signtech USA. Historic Preservation Specialist, Cat Moody.

IV. SUMMARY OF CURRENT OR RECENT EVENTS

V. ADJOURNMENT

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Prescott City Hall and on the City's website on **November 5, 2009 at 10:00 A.M.** in accordance with the statement filed with the City Clerk's Office.

Kelly Sammeli, Administrative Specialist
Community Development Department

**PRESCOTT PRESERVATION COMMISSION
REGULAR MEETING / PUBLIC HEARING
OCTOBER 9, 2009
PRESCOTT, ARIZONA**

MINUTES of the **PRESCOTT PRESERVATION COMMISSION** held on **OCTOBER 9, 2009** in **COUNCIL CHAMBERS, CITY HALL, 201 S. CORTEZ STREET, PRESCOTT, ARIZONA.**

I. CALL TO ORDER

Chairman Stroh called the meeting to order at 8:00 AM.

II. ATTENDANCE

MEMBERS PRESENT Doug Stroh, Chairman Russ Buchanan John Langellier Elisabeth Ruffner	OTHERS PRESENT George Worley, Asst. Community Development Director Cat Moody, Historic Preservation Specialist Kelly Sammeli, Recording Secretary
MEMBERS ABSENT Frank DeGrazia Steve Adams	

III. REGULAR AGENDA

- 1. Consider approval** of the minutes of the September 11, 2009 meeting.

Mr. Ruffner, **MOTION: approval** of the September 11, 2009 minutes of the Preservation Commission.

Chairman Stroh, **2nd.**

VOTE: 4-0-1. (Abstention Mr. Todd due to absence)

- 2. HP09-028, 211 S. Pleasant Street.** Historic Preservation District # 13, Southeast Prescott. APN: 110-01-026. Request for building permit to install a six-foot chain link fence along the rear yard, Owner/Applicant is Anne J. & Leo C. Henzl. Historic Preservation Specialist, Cat Moody.

Ms. Moody placed a photograph of the subject property on the overhead projector and reported that the site is located within the East Prescott National Register Historic District and within the boundaries of the Southeast Prescott Historical District. Ms. Moody further noted that the site is listed in the National Register of Historic Places. Ms. Moody continued to report that the applicant was proposing to install a six foot high chain link fence around the rear yard and along portions of the side yards that were not currently fenced by existing fences and structures.

Ms. Moody placed the site plan of the proposed project on the overhead and noted the locations of where the fence would be located. The site plan reflected that the

fence would anchor to the rear of the house and detached garage, with two small sections connecting on each side of the house. Ms. Moody noted that the applicant, Ms. Anne Henzl was present at the meeting to answer any questions.

Chairman Stroh called for questions from the Commissioners.

Mr. Buchanan asked Ms. Henzl if it would be possible to talk her out of the use of the chain link fence.

Ms. Ann Henzl, 211 South Pleasant Street indicated that she wanted the fence to allow her large dog the freedom to go outside without a leash, and she choose chain link for economic and maintenance reasons.

Chairman Stroh called for other comments or questions from the Commissioners.

Ms. Ruffner noted that she believed the recommended action did not cover the whole request because it did not include the side sections for the fencing in the front sides of the property. Mrs. Ruffner then indicated that she was going to amend the motion to add the front sections of the fence.

Ms. Ruffner, **MOTION:** to approve HP09-028, a six foot chain link fence in the rear of the property, with two sections in the front/middle of the property, 211 S. Pleasant Street, HPD #13 with the following condition of approval: 1) Comply with the Agency comments listed within this memo dated September, 29, 2009. Mr. Langellier, 2nd.

VOTE: 5-0.

3. **HP09-029, 111 S. Mount Vernon Street.** Historic Preservation District # 13, Southeast Prescott. APN: 110-01-045. Replace concrete on front porch; reconstruct footings for two structural posts on porch, then re-install posts; install wrought iron fence with gates across front and side yard; and add a new concrete walkway in the front and driveway in the rear of the property. Owner is Marilyn Dinaro. Applicant is Rob Ward/R&M Custom Builders, Inc. Historic Preservation Specialist, Cat Moody.

Ms. Moody placed a photograph of subject property on the overhead projector and reported that the site was located within the East Prescott National Register Historic District as well as the boundaries of the Southeast Prescott Historical District. Ms. Moody further noted that the site is listed in the National Register of Historic Places. Ms. Moody placed several more photographs (an overview of the front porch, the posts on the porch, and a design section of the fencing, gates and fence caps) on the overhead projector, explaining that the proposal was to replace the cracked concrete on the front porch; reconstruct footings for the two structural posts on the porch, then reinstall the posts; and install a wrought iron fence across the front of the property, with gates at the side yard; install a new concrete walk from the front porch to the street; and, a new concrete driveway in the rear of the property. Ms. Moody further noted the locations of the fence and the gates, indicating that no section of the fence or gate would be higher than four feet. Ms. Moody closed the report by noting that the contractor was present at the meeting if there were any questions.

Chairman Stroh called for questions from the Commissioners.

Mr. Todd inquired if the section of railing between the two posts on the porch would also be reinstalled.

Ms. Moody indicated yes that the railing would be reinstalled.

Chairman Stroh called for other questions or comments. Hearing none, called for a motion.

Mr. Todd, **MOTION: to approve** agenda item HP09-029, 111 S. Mount Vernon Street, subject to the conditions placed by staff.

Chairman Stroh, 2nd.

VOTE: 5-0.

4. **HP09-030, 1089 Old Hassayampa Lane.** Historic Preservation District # 15, Historic Homes at Hassayampa. APN: 108-07-161. Request a building permit to build an 8' X 12' laundry room on the northeast corner of the existing house. Owners are CKT Trust. Applicant is Charles and Tonya Kennedy. Historic Preservation Specialist, Cat Moody.

Ms. Moody placed the site plan for the project on the overhead. Ms. Moody reported the property located at 1089 Old Hassayampa Lane is located within the Historic Homes at Hassayampa, National Register Historic District, and the Preservation Overlay District and sits on the far north end of the district. The property is listed in the National Register. The applicants propose to add an 8'x12' laundry room addition on the northeast corner of the house. Ms. Moody noted the footprint for the addition as part of current concrete deck that runs along the north side of the house and the location where the addition will be attached to the house. In addition, Ms. Moody placed several overview directional shots of the existing house and continued to report that the addition will include two new 2' x 3' casement style windows and two doors. The door on the west side will be a full light door and a brushed nickel glass door will be installed on the east side. (Photographs of the windows and doors were placed on the overhead projector at this time). In closing, Ms. Moody noted the roof addition will be shingled to match the existing roof, the walls will be stuccoed to match the existing house exterior and, the applicants were present at the meeting.

Chairman Stroh called for questions or comments from the Commissioners. Hearing none, called for a motion.

Mr. Buchanan, **MOTION: to approve** the modifications of HP09-030 as presented by staff.

Chairman Stroh, 2nd.

VOTE: 5-0.

Ms. Ruffner commended the Kennedy's for taking care of one of the wonderful old houses and making an acceptable addition to keep the house useful.

Chairman Stroh agreed with Ms. Ruffner.

IV. SUMMARY OF RECENT OR CURRENT EVENTS

Ms. Moody noted that the Arizona State Legislature has reinstated the Heritage Fund Grants. The Grant monies had been frozen since February of this year due to budget shortfalls however; they have now been released for projects that were in process. Ms. Moody added that the Cemetery Association had a fence project that falls into this funding and the project is now slated to be completed.

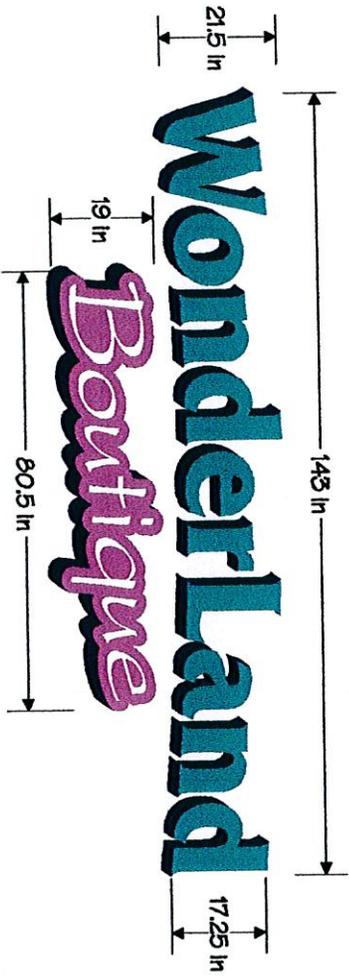
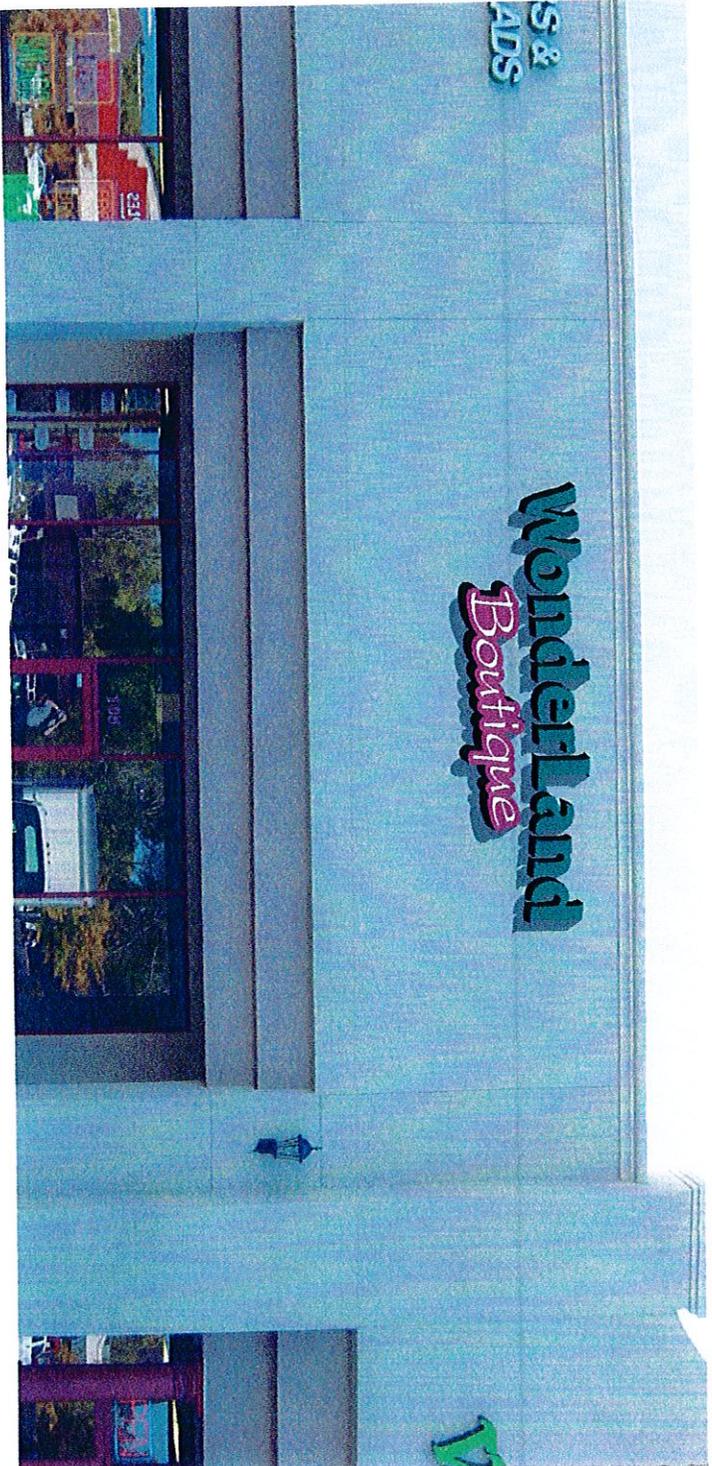
Ms. Moody further noted that the new North Prescott Town Site District has been added to the National Register map and provided an updated copy of the National Register map with the new district to all of the Commissioners.

Ms Moody also noted that Ms. Burgess was in Phoenix, AZ presenting a nomination for the Chapel of the Holy Cross, for Sedona, and indicated that was good news for them as well.

V. ADJOURNMENT

Chairman Stroh adjourned the meeting at 8:20 AM.

Doug Stroh, Chairman



Manufacture & install illuminated
 pan channel letters and free form
 cabinet. Vynils to be 3M Premium translucent
 230-246 teal and 230-133 raspberry.
 Consumes 31.97 sq/ft

THIS ARTWORK HAS BEEN CREATED BY A&B SIGN COMPANY TO ASSIST YOU IN VISUALIZING OUR PROPOSAL.
 THESE DESIGNS ARE EXCLUSIVE PROPERTY OF A&B SIGN COMPANY AND ARE NOT TO BE REPRODUCED, COPIED, EMAILED OR USED IN ANY MANNER WITHOUT THE WRITTEN PERMISSION OF A&B SIGN COMPANY.



Prescott's Only Full Services Sign Shop
 AZ Licensed Contractor # 070010

Office	928 445-6995	COMPANY:	Wonderland Boutique		EMAIL:	
Fax	928 776-4429	CLIENT:	Marisa Miller		FILE:	Wonderland Boutique
	absign@qwest.net	PHONE:	949 375-0407	FAX:	Origin DATE:	10-20-09
	691 North 6th street	APPROVAL:			Revise DATE:	
	Prescott, AZ 86301				Design by SP	

Fax

*From: Diamante Property Services
Mary L. Sutter, Property Manager*

Phone: 602-992-2507

Fax: 602-992-2602

To: Scott Powers

Company Name A & B Sign Co

Phone: 928-445-6995

Fax: 928-776-4483

Number of Pages 3

Including cover

Scott,

Attached is the approved signage and letter for you to take to the committee.
Please let me know if you need anything further from me.

Thanks

Mary Sutter



October 26, 2009

City of Prescott
Community Development Department
201 South Cortez Street
P.O. Box 2059
Prescott, Arizona 86302

Re: Wonderland Boutique Sign

To Whom It May Concern;

Per letter dated July 14, 2008 from Mike Bacon, Community Planner, requesting a letter from the Property Owner to be submitted to the City indicating the Business Owner's Association and/or Property Owner has approved the sign; that it meets the provisions of the sign plan; that each exhibit shall be individually noted as approved by the Property Owner, and that a letter of authorization allowing the third party to act on the Property Owner's behalf as their agent to submit the application.

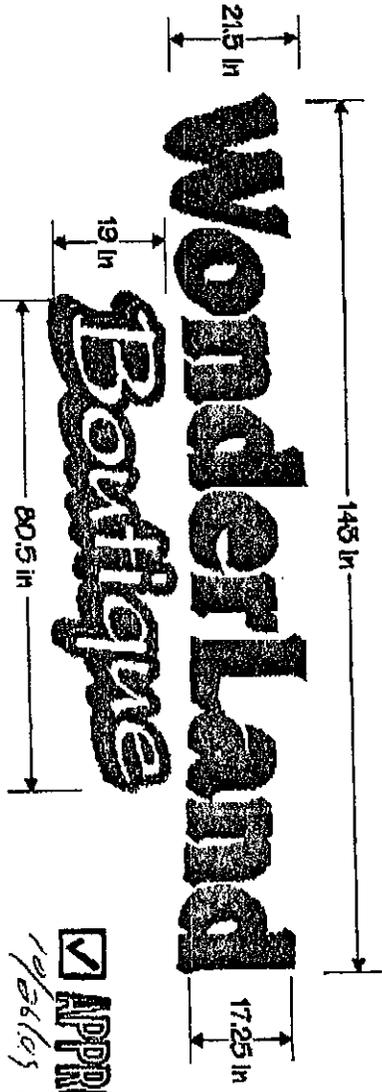
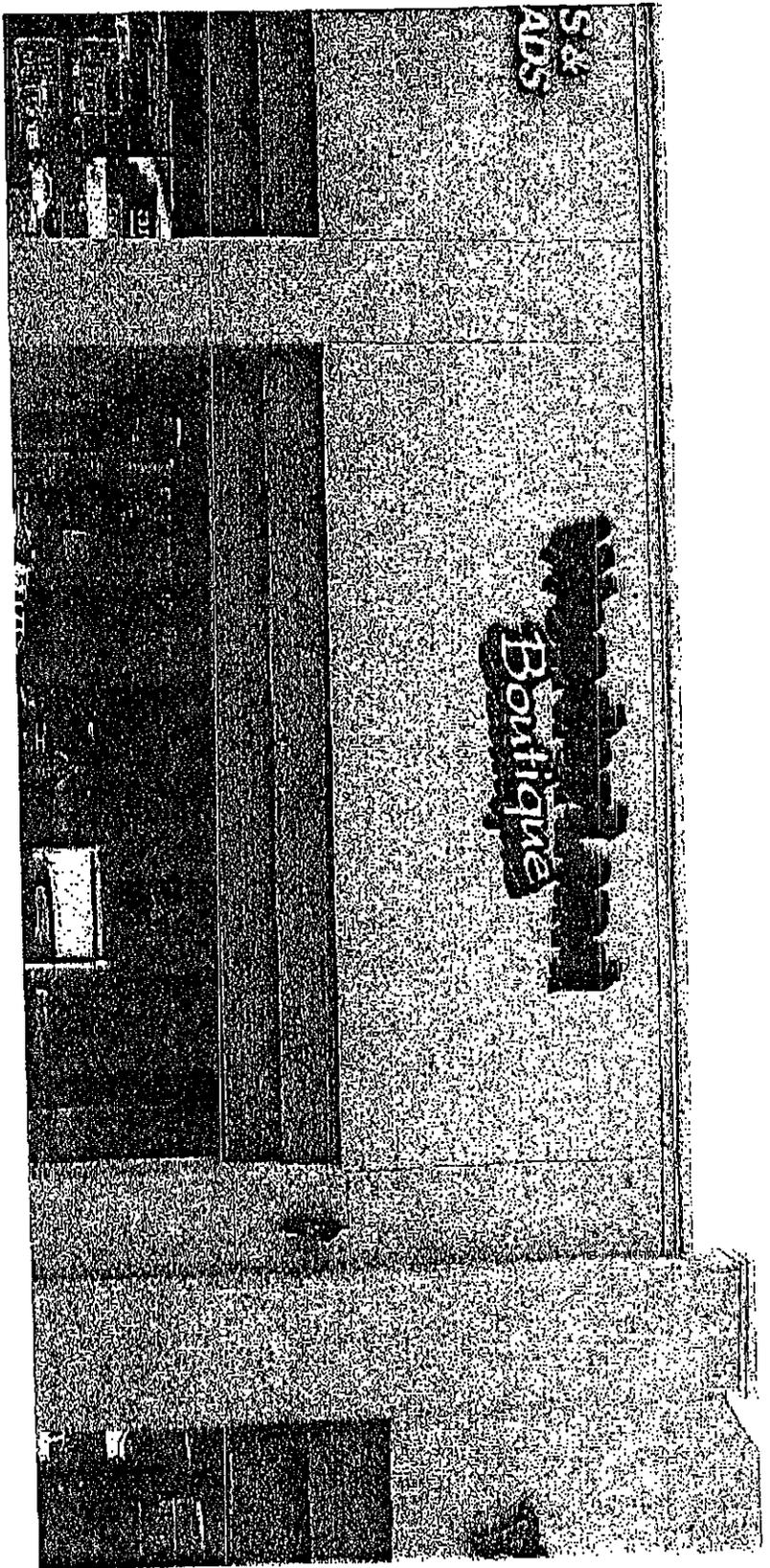
This letter is hereby stating that the Property Owner has approved the Sign, and that it meets the provisions of the sign plan for **Wonderland Boutique**, (Exhibit A) attached.

This letter also gives authorization to **A & B Sign Co.** to act on the Property Owners behalf as our agent to submit the application for signage for **Wonderland Boutique** located at 120 E. **Sheldon Street, Suite E-105**, Prescott, Arizona.

Sincerely,



Mary L. Sutter
Property Manager
Diamante Property Services, LLC
Owners Agent for Depot Marketplace Owners, LLC



APPROVED
 10/26/09 Marissa Miller Property Services

Manufacture & install illuminated pan channel letters and free form cabinet. Vinyls to be 3M Premium translucent 250-246 teal and 250-133 raspberry. Consumes 31.97 sq/ft



THIS NETWORK HAS BEEN CREATED BY ABB SIGN COMPANY TO ASSIST YOU IN VISUALIZING OUR PROPOSAL. THESE DRAWINGS ARE EXCLUSIVE PROPERTY OF ABB SIGN COMPANY AND ARE NOT TO BE REPRODUCED, COPIED, EMULATED OR USED IN ANY MANNER WITHOUT THE WRITTEN PERMISSION OF ABB SIGN COMPANY.

OFFICE: 828 443-8995	COMPANY: Wonderland Boutique	EMAIL: marissa_miller@yahoo.com
FAX: 828 776-4428	CLIENT: Marissa Miller	FILE: Wonderland Boutique
absign@qwwest.net	PHONE: 949 375-0407	Order DATE: 10-20-09
891 North 8th Street Prasectt, AZ 86301	FAX:	Revised DATE:
	APPROVAL: <i>[Signature]</i>	DATE: 10/26/09
		Design by: SP

**PRESCOTT PRESERVATION COMMISSION
COMMUNITY DEVELOPMENT DEPARTMENT
HP09-032 – 100 East Sheldon Street, Suite 200
Santa Fe Depot
Staff Report
November 13, 2009**

AGENDA ITEM: HP09-032 Request for permit for revised signage, 100 East Sheldon Street, Suite 200

Assistant Director: George Worley 

Historic Preservation Specialist: Cat Moody 

Report Date: November 2, 2009

APN: 113-18-006

Zoning: BR, Business Regional

Historic Preservation District: Depot Marketplace #8

Applicant: Signtech USA c/o Northern AZ Signs & Graphics, 1214 W Kaibab Lane, Flagstaff AZ 86001 (Business is Wells Fargo Advisors)

REQUEST

The applicant proposes to remove the existing “Wachovia Securities” signs from all four exterior elevations of the Santa Fe Depot, then replace the signage on the south and east sides with “Wells Fargo Advisors” signs consisting of individual letters that are .25” thick gold anodized brushed finish aluminum with horizontal grain. Additionally, a non-illuminated wall plaque measuring 1’x 2’6” is proposed beside the south entry door.

STAFF ANALYSIS

The Santa Fe Depot is within the boundaries of the Depot Marketplace Historic Preservation District. Current signage for Wachovia Securities was approved by this Commission in 2008.

The Depot Marketplace, which includes the Santa Fe Depot, has an adopted Comprehensive Sign Package with design guidelines and colors specified in the sign package. One of the specified colors is a brick red, similar to the color proposed for some of the new signage. The new signs are to be placed on the building in the same general location as the previous signage. Staff recommends that applicant be required to patch and paint (to match) as needed.

The two signs on the south and east sides total 21.2 sq ft, and the door sign is 2.4 sq ft, making the total signage 23.6 sq ft well under the maximum allowable 50 sq ft of signage. The signs are not to be lighted. The proposed signage meets the requirements for the Comprehensive Sign Package.

Conformance with the Prescott Historic Preservation Master Plan :

The summary of recommendations for the Santa Fe Depot includes:

- Preserve historic exterior wall materials

Conformance with the Design Guidelines for HPD #8:

The design guidelines for HPD #8 do not address signage.

Agenda Item: HP09-032 100 East Sheldon Street, Suite 200.

Existing Conditions

National Register Status. The Santa Fe Depot was built in 1907 and is individually listed in the National Register of Historic Places.

Site Visit: No.

STAFF RECOMMENDATION: Approve, approve with conditions, sign permit application for the Santa Fe Depot, 100 East Sheldon Street, Suite 200.

Recommended Action:

Move to Approve HP09-032 Sign Permit, Santa Fe Depot, 100 East Sheldon Street, Suite 200, Depot Marketplace HPD #8.



CITY OF PRESCOTT
 COMMUNITY DEVELOPMENT DEPARTMENT
 PLANNING DIVISION
 201 S. Cortez, Prescott, AZ 86301 (928) 777-1356

RECEIVED

OCT 28 2009

HISTORIC PRESERVATION COMMISSION APPLICATION

**CITY OF PRESCOTT
 COMMUNITY DEVELOPMENT**

HP# 09-032

Property Address: 100 E. Sheldon Street, Suite 200, Prescott, AZ 96301

Assessor's Parcel Number(s) (APNs): 113-18-006

Township _____ Section _____ Range _____ 1/4, 1/4 Section _____ Zoning: BR

Subdivision Name: Prescott Original Townsite

		<i>For Staff Use Only</i>
Owner Name & Address: <u>Depot Marketplace Owners LLC</u> <u>c/o: Diamante Property Services LLC</u> <u>15508 W Bell Road, Suite 101, PMB535; Surprise, AZ; 85374</u> Phone: <u>602.992.2507</u> Fax: <u>602.992.2602</u> Email: <u>Mary@diamante-re.com</u>		Date Received: <u>10/28/09</u> Taken In By: <u>AB/CM</u> Assigned To: _____
Applicant/Agent Name & Address (If different than property owner, Agent letter must accompany submittal): <u>Signtech USA</u> <u>c/o: Northern Arizona Signs & Graphics, Inc.</u> <u>1214 West Kaibab Lane; Flagstaff, AZ 86001</u> Phone: <u>619.527.6100 x311</u> Fax: <u>866-362-6321</u> Email: <u>jvillanueva@signtechusa.com</u>		Date Application Complete: _____ PAC Date: _____ HPC Date: <u>11/13/09</u>

Project Description: Wachovia Securities to Wells Fargo Advisors brand conversion : Interior and Exterior Signage.

National Historic Register: Contributor: Yes No _____

Historic Preservation District Name and Number: Depot Market place #8

Jessica Villanueva
 Name

Signature

10/27/09
 Date

PLEASE PROVIDE AS MUCH INFORMATION AS POSSIBLE IN A WRITTEN NARRATIVE DESCRIBING THE PROJECT:

Remove existing "Wachovia Securities" signage from (4) elevations of building. Replace SOUTH and EAST "Wachovia Securities" signage to read "Wells Fargo Advisors". Signs to be pin mount .25" thick gold anodized brushed finish aluminum with horizontal grain. Will peg off background 1/8" as required.

NORTH and WEST elevations: "Wachovia Securities" signage to be removed and fascia to be repaired and restored to like new condition. Paint fascia to match existing.

Repaint existing parking curbs from "AG Edwards Client Only" to "Customer Parking Only"

Fax

*From: Diamante Property Services
Mary L. Sutter, Property Manager*

Phone: 602-992-2507

Fax: 602-992-2602

To: Jessica Villanueva

Company Name Signtech USA

Phone: 619-527-6100 ext 311

Fax: 866-362-6321

Number of Pages 3

Including cover

Jessica,

This was all information you could have discovered going through the county assessors web site. Attached is the information you requested along with a letter you must submit as well.

Thanks

Mary



October 12, 2009

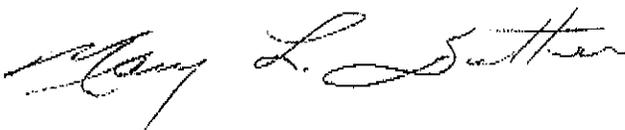
City of Prescott
Community Development Department
Planning Division
Attn: Historic Preservation Specialist, Nancy Burgess
201 S. Cortez, Prescott, AZ 86301

Re: Signage changes from Wachovia to Wells Fargo

Dear Ms. Burgess;

This letter gives authorization to Signtech USA to act on the Property Owners behalf as our agent to submit the application for signage for Wells Fargo located at 100 E. Sheldon Street, Suite A-200, Prescott, Arizona.

Sincerely,



Mary L. Sutter
Property Manager
Diamante Property Services, LLC
Owners Agent for Depot Marketplace Owners, LLC