

**DRAFT**

**LIBRARY ADVISORY BOARD  
REGULAR MEETING  
MARCH 13, 2013  
PRESCOTT, ARIZONA**

**MINUTES OF THE Regular Meeting OF THE Library Advisory Board held on March 13, 2013 in the Elsea Room of the Prescott Public Library located at 215 E. Goodwin, Prescott, Arizona.**

I. Call to Order

Meeting called to order at 3:15 p.m. by Deb McCasland, Chairperson

II. Attendance

Present

Deb McCasland

Wayne Koch

Sharon Seymour

Carolyn Shelley

Chris Howell

Marlene Sullivan

Roger Saft, Library Director

Absent

Jerry Jones

Steve Blair, Council Liaison

III. Approval of Minutes

Minutes of regular meeting of Wednesday, February 13, 2013 approved as read

IV. Regular items

a. National organization membership

Suggestion was made that the Board consider joining United For Libraries, affiliated with the American Library Association. Although there are no specific organizations for advisory boards, the concerns of this organization would closely match those of the Board.

b. Increase in of budget line in supplies in FY 2012.

Previous to this year the book budget, part of the supplies line, was cut down as the overall budget was reduced. In FY12 the Yavapai County Free Library District distributed monies to public libraries with limits attached.

c. Explanation that electronic books are purchased with the same monies that are used to purchase physical books. Less money is being spent on physical books but the waiting lists are not growing and circulation of both electronic books and physical books are increasing.

d. Items supplied by Yavapai County Free Library District

Spreadsheet created by Barbara Kile, Director of the Yavapai County Free Library District. Spreadsheet demonstrates that the Prescott Public Library received in FY 2012 \$900,434.96 in funding and services from the YCFLD. This is approximately 96% of the assessed value for the Library District for Prescott property.

e. A spreadsheet was distributed showing the amount each library pays to belong to the Yavapai Library Network and how that amount is determined.

f. Spreadsheet was distributed showing what each public library receives in supplemental funding from the Yavapai county Free Library District and how that amount is calculated. Associated population and assessed values used in calculations were included.

Prescott: Pays to YLN: \$35,535.62 Receives from YCFLD : \$582,550

Prescott Valley: Pays to YLN: \$19,682.89 Receives from YCFLD: \$344,048

Chino Valley: Pays to YLN: \$ 8,191.37 Receives from YCFLD: \$115,790

g. Explanation of base budget submitted by library for FY2014. Question of whether budget would be increased. Answer: Library budget remains the same as last year.

h. Capital Improvement Project: Submission for installation of books lockers in two separate places in town. Submitted for FY 2015 to be paid for by current funds generated by library impact fees.

i. Time line and mural

Time line was installed in 1974. Time line needs repainting every 3-4 years. Last repainted in summer of 2011

Mural on the south side of the building was painted in 2008-2009. Upkeep is required to maintain the appearance of the Mural. I am working with city manager's office to determine best course to proceed. Mural is important and was created by contribution of time and money by many citizens of Prescott

V. Items for next meeting

a. Decision on membership in United For Libraries

b. Discussion of revenue stream from library

c. Clarification on member status of Jerry Jones

- d. Clarification of ethics training per city clerk
- e. Discussion of questions posed by city management:
  - i. Would the library advisory board support a conversation with the YCFLD about changes to funding formula?
  - ii. What would the result be for the library if funding were changed in the next budget?
  - iii. What should be the long term strategic funding of the library
  - iv. How would reduction in funding and associated cutbacks be received by the public
  - v. What should be the funding goal for the library in regards to the general fund? A higher portion is being required by other entities.
- f. Goal setting process for library

VI. Adjournment

Meeting adjourned at 4:20 p.m. by Deb McCasland, Chairperson

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**Deborah McCasland**, Chairman

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**Roger Saft**, Library Director