



ANNOUNCEMENT OF EMPLOYMENT OPPORTUNITY **TURF and IRRIGATION COORDINATOR**

Pay Grade: 57 Pay Range: \$17.87 to \$25.02 per hour plus benefits

New employees usually start at beginning level of pay range.

FLSA Status: Non-exempt (eligible for overtime)

Qualifications: Education and/or experience equivalent to four (4) years of full-time work with managing turf and irrigation systems within a park system and/or golf course. College coursework in agronomy, horticulture, sports turf management, water conservation practices, and knowledge of various sports uses highly desirable. Must be able to learn and operate a variety of equipment, and possess (or obtain within six (6) months of hire) a Class B Commercial Drivers License, and Arizona State herbicide applicator license. Must pass pre-employment drug testing and criminal background check. Work schedule may vary depending on City special events that may include nights and/or weekends.

Tasks: Supervises the landscape maintenance crew and oversees the day-to-day management of the turf and irrigation system. Establishes, performs and monitors schedules for mowing, aerifying, turf top dressing, turf seeding, fertilizing and herbicide application of parks; establishes schedules for/and monitors all park irrigation via computerized system to ensure proper functioning; installs new irrigation systems as needed; performs soil moisture content testing; performs or assists in scheduled preventive maintenance and emergency repair of irrigation systems such as water line breaks, leaks and broken sprinkler heads; assists landscaping staff with their areas of jurisdiction as needed; assists other staff in Division (i.e., parks, lakes, trails, landscaping, open space, and special events) as needed, specifically with projects in winter months; works closely with parks staff in winterizing and restarting drinking fountains and drip systems; troubleshoots central controller and field controllers and assists with plumbing projects as needed.

Knowledge, Skills, and Other Characteristics:

Knowledge of:

- Irrigation system installation, repair and maintenance.
- Groundskeeping and landscaping maintenance practices and procedures.
- Operation of a variety of heavy and light equipment and vehicles.
- Occupational hazards and safety precautions associated with parks.
- OSHA safety standards and practices.
- Basic computer functions.
- Supervisory methods and techniques.

Skill in:

- Installing, maintaining and repairing irrigation systems.
- Utilizing public relations techniques in responding to inquiries and complaints.
- Establishing and maintaining effective working relationships with State, Federal, and other local officials, elected officials, subordinate staff and City residents.
- Effective time management skills in order to adequately address a large (city-wide) area.
- Supervising, evaluating, training and motivating employees.

Physical and Visual Ability: sufficient to effectively and safely perform required duties and to safely operate required equipment and city vehicle as needed. Must be in good health and physical condition, and capable of working outdoors in all weather conditions with exposure to elements. Must be able to lift 75 pounds, perform repetitive lifting, stooping, bending, and twisting.

Hearing and Speaking Ability: sufficient to clearly, concisely and effectively communicate in English in person, or a group setting, over the telephone, by radio, or by email. Bilingual skills are beneficial. Applicant must be free from mental disorders that would interfere with performance of duties as described.

Deadline: Applications/resumes will be accepted until 5:00 PM, July 20, 2012.

Send application/resume to:

City of Prescott, Human Resources, 201 S. Cortez St., Prescott AZ 86303

Phone: 928-777-1284 or 928-777-1347 or 800-748-6205 TDD: 928-777-5680 Fax: 928-777-1213

Email: HR@prescott-az.gov Visit our website at www.prescott-az.gov

Posted: July 6, 2012

Joe Baynes, Parks and Recreation Director

Mary Jacobsen, Human Resources Director

MAJOR BENEFITS FOR FULL-TIME REGULAR EMPLOYEES: Fourteen (14) days annual paid time off; Ten (10) paid holidays, Employee health and life insurance; Short and long term disability, Retirement benefits; Deferred Compensation Plans; Social Security benefits; other optional benefits. PROBATION: An established probationary period must be satisfactorily served by each employee. NOTE: When advised, reasonable accommodations will be made in order for an "otherwise qualified applicant" with a disability to participate in any phase of the selection process.