



CITY OF PRESCOTT
PRESCOTT ARIZONA
REQUEST FOR PROPOSALS
AIRPORT ELECTRONIC FINGERPRINTING SYSTEM

ISSUED BY THE
PRESCOTT MUNICIPAL AIRPORT / ERNEST A. LOVE FIELD

The AIRPORT MANAGER of Prescott Arizona will accept REQUESTS FOR PROPOSALS (An ORIGINAL AND 1 copy) for purchase and installation of an ELECTRONIC FINGERPRINTING SYSTEM until 5:00 p.m, Friday, AUGUST 15, 2008, at the location specified below:

Benjamin Vardiman, Airport Manager
City of Prescott, Arizona
Prescott Municipal Airport
6546 Crystal Ln
Prescott AZ, 86301

Mark your submittal "AIRPORT ELECTRONIC FINGERPRINTING SYSTEM RFP# 08AIR0808" on the outside of the package.

Closing Date/Time:

Friday AUGUST 15, 2008 at 5 p.m.

The project is located on Ernest A. Love Field approximately seven miles north of downtown Prescott Arizona on Highway 89. Information about the airport can be found at www.cityofprescott.net.

The successful bidder shall provide and install a Crossmatch LSCAN Guardian electronic live-scan fingerprinting system (as specified in this document) **or equivalent system** in accordance with TSA regulations and guidelines for submitting Airport security access fingerprints to the TSA through the AAAE Transportation Security Clearing House. **This system shall be fully operational no later than August 31, 2008.**

Questions about this RFP should be addressed to Ben Vardiman, Airport Manager at (928) 771-5861 fax, or by email ben.vardiman@cityofprescott.net. The City of Prescott reserves the right to waive any formality and to reject any or all submittals.

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SELECTION SCHEDULE:

Receive Proposals...08/15/2008
Select successful bidder...08/18/2008
Contract approval ...08/20/2008

PROJECT INFORMATION:

Purpose: The purpose of this project is to provide electronic fingerprinting and submittal capabilities at the Prescott Municipal Airport to meet the requirements of the Transportation Security Administration.

The Project: The City is seeking a qualified firm to provide and install a Crossmatch LSCAN Guardian electronic live-scan fingerprinting system (as specified in this document) **or equivalent system** in accordance with TSA regulations and guidelines for submitting Airport security access fingerprints to the TSA through the AAEE Transportation Security Clearing House.

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REQUIREMENTS FOR YOUR PROPOSAL:

Please provide the following pricing information about your product.

Qty	CMT Part #	Description
1	925161	LSCAN Guardian USB with LSMS on Laptop
1	850181-002	Software, Submission, AAAE
1	930100-1	Implementation, LSMS with 10-print scanner, On Site
		Optional Items:
		NOTE: Optional items are not included in sales total or sales tax
1	930097	Enhanced warranty for 10-Print System, 12-months
1	900266	FBI Approved Network System Printer w/2 Universal Trays, one 150 sheet tray and one 550 sheet tray. Single Sided printing - Applicant Cards.
	930084	Enhanced Warray - Xerox first year
	930084-24	Xerox Years 24 month Maintenance
	608183	Guardian Wheeled Carrying Case (Child ID)

SELECTION PROCESS:

City staff shall review all proposer Submittals that are received by the Airport Manager on or before 5 p.m. on Friday August 15, 2008. A committee may be involved in the review. A standardized rating system will be established by the reviewers. The firm selected for contract negotiations will be contacted by telephone or FAX. If an agreement cannot be negotiated with the first firm selected, the City will contact the next highest rated firm for negotiations.

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City Reservations:

The City of Prescott reserves the right to accept or reject any or all RFP's received. City staff reserves the right to negotiate an agreement with any proposer. The successful bidder must enter into the standard city contract incorporated by reference into this document before the agreement terms and conditions can become binding on the City.

Compliance with Law:

Pursuant to A.R.S. Section 38-511, the City of Prescott may cancel any agreement, without penalty or further obligation, if any person significantly involved in initiating, negotiating, securing, drafting or creating the agreement on behalf of the City is, at any time while the agreement or any extension of the agreement is in effect, an employee or agent of any other party to the agreement in any capacity or a consultant to any other party of the agreement with respect to the subject matter of the agreement. In the foregoing event, the City of Prescott further elects to recoup any fee or commission paid or due to any person significantly involved in initiating, negotiating, securing, drafting or creating this agreement on behalf of the City of Prescott from any other party to the agreement arising as a result of this agreement.

The prospective Contractor shall comply with all federal, state and local statutes and requirements in the operation and delivery of services including but not limited to the Americans with Disabilities Act and Federal Aviation Grant Assurances.