City of Prescott
Fence Approval Application

201 S. Cortez St.

Prescott, AZ 86303
(928)-777-1356 Fax (928) 777-1258

Permit No:_____

Address:_____

Site Address:

Assessor's Parcel #:

Subdivision:

Lot#:

Description of Work:

Site Approval

☐ Chain Link Fence	☐ Wooden Fence	☐ Masonry Fence	☐ Wrought Iron Fence
☐ Misc Fence	☐ Shed	☐ Uncovered Deck	☐ Accessory Structures

Mailing Address:

APPLICANT/CONTACT:		Phone:
Address:		Email Address:
City:	State:	ZIP:
OWNER:		Phone:
Address:		Email Address:
City:	State:	ZIP:
CONTRACTOR:		Phone:
Address:		Email Address:
City:	State:	ZIP:
Lic#:	Sales Tax #:	State Tax #:

The undersigned, under penalty of perjury, does hereby certify that all improvements made to the above project, at the address as stated above, by means of the building or improvement of structures or appurtenances of such property, have been performed by a duly licensed contractor unless the entire structure is intended for the undersigned's sole occupancy as owner and no part is provided for occupancy by the public, employees or business visitors and no part of the premises are intended for sale or rent.

I understand the owners who sell or rent property not completed with a licensed general contractor, may be subject to a Class 1 Misdemeanor under Arizona Revised Statues § 32-1151 and § 32-1154. A Class 1 Misdemeanor is punishable by a fine not to exceed $2500.00 and/or one year in the County jail. I understand and acknowledge the above certification.

Owner/Contractor: _____ **Date:** _____

CITY OF PRESCOTT
COMMUNITY DEVELOPMENT DEPARTMENT
201 S. Cortez, Prescott, AZ 86301 (928) 777-1356

FENCES AND WALLS

Purpose

The purpose of this policy is to provide general guidelines on the erection and installation of fences, walls and various retaining walls on private property within the City of Prescott. Additional information and/or requirements may be found in the *International Building Code (ICC)* or *the Land Development Code (LDC).*

Definitions

- *Fence:* A fence is a freestanding structure that has no imposed load on it designed to restrict or prevent movement across a boundary. It is generally distinguished from a wall by the lightness of its construction. (ie chain link, vinyl, wrought iron or wood)

- *Wall:* A wall is a free-standing structure from both sides that has no imposed load on it. Walls are generally made out of decorative block or another solid surface that blocks both vision and passage.

- *Concrete or Masonry Retaining Wall:* A retaining wall is a reinforced concrete or masonry wall that is engineered ***or designed per the ICC*** for the purpose of retaining (or holding back) soil, earth, or rock to prevent erosion.

- *Dry Stack Retaining Wall:* A dry stack retaining wall is the stacking of bricks or blocks in a manner that inter-lock (ie versa-lock) for the purpose of retaining (or holding back) soil, earth, or rocks to prevent erosion.

- *Boulder Stacked Retaining Wall:* A boulder stacked retaining wall is the stacking of rocks and boulders on top of each other with layers of soil to form a decorative wall with no imposed load without the benefit of reinforcement.

- *Pre-Cast Walls:* Pre-Cast Walls are concrete walls poured on the ground or manufactured off-site and then raised in place to create a wall.

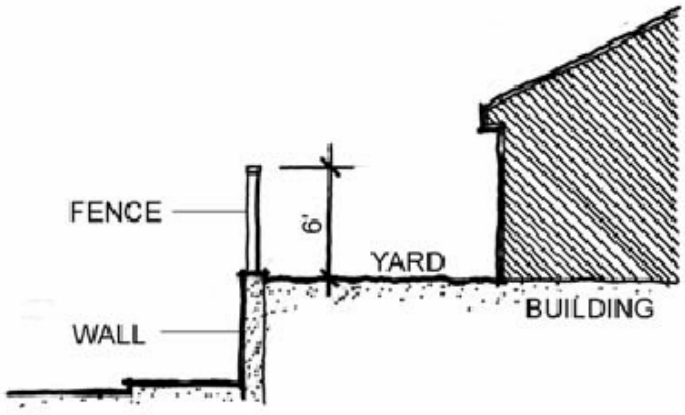
Location and Height of Fences and Walls

- In all zoning districts, fences and walls located in a required front yard shall not exceed 4 feet in height except for qualifying flag lots, fences and walls 6 feet in height are allowed in a required front yard in instances where the front property line of a flag lot adjoining a rear lot line of an adjoining lot or parcel.

- In all zoning districts, fences and walls located within the required side or rear yards shall not exceed 6 feet in height; except in the IL district and the IG district, such fences may be 8 feet in height when used for non-residential purposes.

- The height of fences, walls and required screening devices shall be measured as the vertical distance between finished grade on the highest side of the fence or wall to the top of the fence or wall. Fence height shall be measured from the top of the footing to the top of the wall or fence.

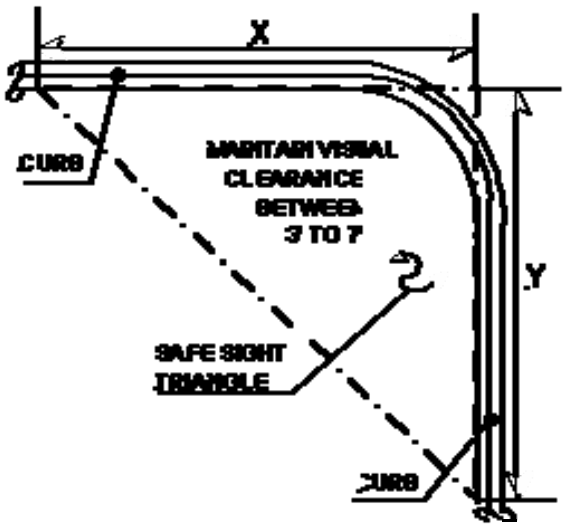
- Fences and walls shall be erected with the finished side presented to the exterior or the property being fenced.



Corner Setbacks and Intersection Visibility

The following standards shall apply at the corner of intersecting streets, alleys and driveways, except in the DTB District.

- No structure (ie fences or walls) or planting (at mature growth) that exceeds 3 feet in height shall be permitted within a corner setback. Exceptions are permitted for utility poles, lighting standards, mail boxes, City or state traffic signs, and existing trees if the lower canopy of the trees allow a clear line of sight between 3 feet and 7 feet above the street grade.
- Corner setbacks for sight distance extend within the area formed by the legs of a triangle whose apex is the point of intersection of the curbs of the adjacent streets. Where no curbs exist, such setbacks shall be extended from the point of intersection of the rights-of-way lines on the adjacent streets, instead of from the curb.



MINIMUM CORNER SETBACKS		
Intersection Type	**X**	**Y**
Street-to-Street	40 feet	40 feet

Barbed or Razor Wire and Electric Fences

- In all residential zoning districts, the use of electrified or barbed wire is prohibited within 10 feet of a City Street.
- The use of razor wire is prohibited in all districts, except in the IL and IG Districts.
- Notwithstanding other provisions to the contrary, where razor wire is allowed, it shall be placed not less than 6 feet from the ground at the fence line and shall not exceed 10 feet in height.
- In no case shall barbed-wire or razor-wire project into a City right-of-way.
- Where the use of barbed-wire or razor-wire, or electrified fence is a threat to public safety, removal in part or whole shall be required upon notification to the property owner.
- Game-friendly fencing may be required for new and replacement wire fencing in agricultural/ranching areas.

Permit Requirements

It shall be unlawful to install or construct or cause to be in stalled or constructed any electric or barbed wire fence or any fence or wall more than four (4) feet in height without obtaining a permit. All applications for fence or wall permits shall be submitted to the Building Official and shall be accompanied by a sketch or design of the proposed fence or wall and a site plan showing the location of the proposed fence or wall.

	Site Plan Only Approval	**No Building Permit Required**	**Building Permit Required**	**Design by a Structural Engineer Required**
Fence	4 feet high or less	4 feet high or less	More than 4 feet high	More than 8 feet high
Wall	4 feet high or less	4 feet high or less	More than 4 feet high	More than 8 feet high
Retaining Wall	2 feet high or less	2 feet high or less with no imposed load	More than 2 feet high	More than 2 feet high
Dry Stack Retaining Wall	4 feet high or less	4 feet high or less with no imposed load	More than 4 feet high	More than 4 feet high
Boulder Stacking	2 feet high or less	2 feet high or less with no imposed load	More than 2 feet high	More than 2 feet high
Pre-Cast Walls	All	_____	Yes – regardless of height	Yes – regardless of height

CITY OF PRESCOTT
TRANSPORTATION ENGINEERING DEPARTMENT
201 S. Cortez, Prescott, AZ 86301 (928) 777-1356

FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) QUESTIONNAIRE

Building Permit #: _____

Applicant/Owner Name: _____

Site Address: _____

Description of Work:_____

Assessor's Parcel Number(s) (APN): _____

Subdivision Name: _____ Lot/Unit Number: _____

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1. Is this property located in a Special Flood Hazard Area (SFHA)? _____ Yes _____ No

   If yes, what SFHA Zone is the property in? _____ AE _____ A

   If no, please skip to the signature portion of this form at the bottom of the page. No further information is necessary.

2. Are you building a new structure or an addition to an existing structure which would increase the building footprint? If yes, please enter total square footage: _____

3. Are you remodeling an existing structure? If yes,

   What is the value of the existing structure? $_____

   What is the value of the remodel work? $_____

I/We understand that properties if any portion of the above mentioned parcel is located in the Special Flood Hazard Area (SFHA) I am required to submit both an "Under Construction Elevation Certificate" prior to the Under Slab Combination Inspection and a "Completed Elevation Certificate" prior to the building final inspection. No Certificate of Occupancy shall be issued by the City without these documents being submitted and approved by the City of Prescott.

_____ _____

Signature Date

For Office Use Only

FEMA Designation _____ A _____AE _____X

Elevation Certificate Required _____Yes _____ No

Elevation Certificate Received _____

Reviewer Name: _____ Date:_____

CITY OF PRESCOTT
COMMUNITY DEVELOPMENT DEPARTMENT
BUILDING SAFETY DIVISION

PLOT PLAN SKETCH

Building Permit #:	**Job Address:**
Scale: 1 inch = _____ ft.	**Assessor's Parcel Number (s):**

1. It is the responsibility of the owner or contractor to field verify ALL UTILITY MAINS prior to construction.
2. Any improvement in City right-of-way requires permit issued by City Engineering Department per Ordinance #1338.
3. No structure shall encroach onto any easement or right-of-way. Driveway entrance may require dip section or minimum 12 inch corrugated metal pipe.
4. DO NOT ALTER SIDEWALK. SIDEWALK MUST MEET AMERICANS WITH DISABILITIES ACT (ADA) STANDARDS.
5. All mailbox installations must be to City of Prescott standard detail 1-08. Any deviation must be specially permitted by the Engineering Department.
6. Approval of the Planning & Zoning Department is subject to all other easements, encumbrances, etc. or restriction which may apply to said property by virtue of any City Ordinances and/or state law and deed restrictions. The City takes no responsibility for said restrictions or requirements and the burden t comply with such restrictions lies solely with the property owner and/or applicant.

I, _____, the owner's agent or the owner of record, for the structure to be located at:

_____, parcel number _____, do certify that the structure will meet all required setbacks, the property corner pins are correct and the footings are excavated upon the property as shown on the City approved site plan. **If for any reason any deviation from the approved site plan becomes necessary, a revised site plan will be submitted for approval before any additional construction takes place.**

_____ _____

Owner/Contractor Signature **Date**