



City of Prescott
Home Occupation Application
201 S. Cortez Street - Prescott, AZ 86303
(928)777-1207

Permit Number: _____ Date Received: _____

BUSINESS NAME: (Print Clearly) _____

Property Address: _____ Unit/Suite #: _____

Assessor's Parcel #: _____

APPLICANT/CONTACT: (Print Clearly) _____ Phone: _____

Address: _____ Email Address: _____

City: _____ State: _____ Zip: _____

PROPERTY OWNER: (Print Clearly) _____ Phone: _____

Address: _____ Email Address: _____

City: _____ State: _____ Zip: _____

Provide a brief description of the home occupation proposed: _____

I hereby declare that, in the conduct of my home occupation at the above address, I will comply with the requirements pertaining to such occupations as set forth in the City of Prescott *Land Development Code (LDC) Section 2.5.7 "Home Occupations"*. A home occupation shall be deemed an accessory use to a residential dwelling and shall be subject to the following standards:

- Please mark (X) each statement after reading:
- ___ The occupation is clearly incidental and secondary to the principal use of the residence;
 - ___ The use is conducted only by persons residing on the premises, and non resident employees are not permitted;
 - ___ All activities related to the home occupation shall be conducted entirely within the dwelling or accessory structures;
 - ___ There shall be no outside storage of any kind related to the home occupation;
 - ___ The occupation does not involve changes in the exterior appearance of any structure or necessitate equipment, other than that related to the primary residential use;
 - ___ The occupation is not disruptive of the residential character of the neighborhood;
 - ___ There shall be no advertising of the home occupation on the site or structures;
 - ___ The occupation shall not create any disturbing or offensive activity, noise, vibration, smoke, dust, odor, heat, glare, or other unhealthy or unsightly condition;
 - ___ The occupation shall not create a traffic or parking problem; and
 - ___ The occupation does not involve retail sales on the premises.

Home occupations which sell commodities both on and off premises are required to obtain a sales tax license, call (928) 777-1268

By signing here I declare that I have read, understand and agree to abide by the standards set forth in the LDC, Section 2.5.7 "Home Occupations" as stated above:

Applicant Name (Please Print): _____

Applicant Signature: _____ Date: _____

(Office Use Only)

Planner's Signature _____ Date _____ Approved Denied

- A. A municipality shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule, ordinance or code. A general grant of authority does not constitute a basis for imposing a licensing requirement or condition unless the authority specifically authorizes the requirement or condition.
- B. Unless specifically authorized, a municipality shall avoid duplication of other laws that do not enhance regulatory clarity and shall avoid dual permitting to the maximum extent practicable.
- C. This section does not prohibit municipal flexibility to issue licenses or adopt ordinances or codes.
- D. A municipality shall not request or initiate discussions with a person about waiving that person's rights.
- E. This section may be enforced in a private civil action and relief may be awarded against a municipality. The court may award reasonable attorney fees, damages and all fees associated with the license application to a party that prevails in an action against a municipality for a violation of this section.
- F. A municipal employee may not intentionally or knowingly violate this section. A violation of this section is cause for disciplinary action or dismissal pursuant to the municipality's adopted personnel policy.
- G. This section does not abrogate the immunity provided by section 12-820.01 or 12-820.02.
- H. A municipality shall prominently print the provisions of subsections A, B, C, D, E, F and G of this section on all license applications.
- I. The licensing application may be in either print or electronic format.