



CITY OF PRESCOTT  
IVR SYSTEM  
INTERACTIVE VOICE RESPONSE  
(928) 777-1176

In order to use the City of Prescott's IVR System, you will need to have the **BUILDING PERMIT NUMBER AND THE SITE ADDRESS**. Please refer to the attached inspection code list on reverse side prior to attempting to schedule your inspection. For multiple inspections on the same project you must schedule each type of inspection separately.

**CALL BEFORE 5:00 A.M. FOR INSPECTIONS  
SYSTEM WILL BE UPDATED EACH DAY FROM 1 A.M. TO 3:30 A.M.  
INSPECTIONS CAN NOT BE SCHEDULED BETWEEN THESE HOURS  
(928) 777-1176**

TO SCHEDULE AN INSPECTION:

AFTER YOU DIAL THE NUMBER ABOVE, YOU WILL BE PROMPTED FOR A RESPONSE.

FOR EXAMPLE:	PRESS 1	TO SCHEDULE AN INSPECTION
	PRESS 2	TO CANCEL AN INSPECTION
	PRESS 3	TO OBTAIN INSPECTION RESULTS
	PRESS 4	TO OBTAIN PLAN REVIEW STATUS
	PRESS 0	TO SPEAK WITH THE OPERATOR
	PRESS THE *	TO LISTEN TO GENERAL INFORMATION
	PRESS THE #	TO HANG UP

You will be prompted throughout the call to enter your permit number, your inspection codes, and the date you want to schedule, etc.

Please listen carefully to confirm that the correct address was given and that the correct inspection with requested.

When finished with scheduling your inspections, you will be given a confirmation number. Please write this down.

It is very important that you schedule **ALL** your inspections for each visit. If you need your rough and/or final inspection scheduled, there is a combo rough and a combo final. If you need your meter set, then you must schedule that specific inspection for each meter.

If your project is covered under a grading and drainage permit or in the Urban Wildland Interface you must call in all required inspections.



**CITY OF PRESCOTT  
IVR INSPECTION CODES  
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- 1000 FOOTING/UFER
- 1001 UNDERSLAB FOOTING
- 1002 UNDERSLAB BACKFILL
- 1305 UFFER
- 1010 CONCRETE STEM WALL
- 1011 MASONRY STEM WALL
  
- 1210 UNDER SLAB WATER
- 1241 UNDER SLAB WASTE
- 1510 UNDER SLAB DUCT
- 1310 UNDER SLAB CONDUIT
  
- 1030 ROOF NAIL & TRUSSES
- 1031 SHEAR STRAPS & HOLDOWNS
- 1032 RE-INSPECTION HOLDOWNS ONLY
- 1035 RE-INSPECTION ROOF NAIL ONLY
- 1070 LATH NAIL
  
- 1251 GAS YARD LINE PRESSURE TEST
- 1253 COVER GAS YARD LINE
- 1230 COVER WATER YARD LINE
- 1240 COVER SEWER YARD LINE
- 1311 COVER ELECTRICAL YARD LINE—(NOT FOR APS CONDUITS)
  
- 4010 COMBINATION ROUGH
- 1040 ROUGH FRAMING
- 1500 ROUGH MECHANICAL
- 1200 ROUGH PLUMBING
- 1300 ROUGH ELECTRICAL
- 1041 RE-INSPECTION TRUSSES ONLY
- 1252 BUILDING GAS TEST
  
- 1060 DRYWALL NAILING
  
- 1215 SET WATER METER
- 1255 SET GAS METER
- 1315 SET ELECTRICAL METER

- 4020 COMBINATION FINAL
- 4001 BUILDING FINAL
- 4002 MECHANICAL FINAL
- 4003 PLUMBING FINAL
- 4004 ELECTRICAL FINAL
- 4005 SIGNAGE FINAL
- 4006 PRE-PAVING

- 1050 ABOVE CEILING "T" BAR FRAMING
- 1550 ABOVE CEILING "T" BAR MECHANICAL
- 1250 ABOVE CEILING "T" BAR PLUMBING
- 1350 ABOVE CEILING "T" BAR ELECTRICAL

- 5000 PRE-CON G & D (PW)
- 5001 FINAL G & D (PW)

- 1100 MISCELLANEOUS
- 3006 VEG. ROUGH (FIRE)
- 3007 VEG. FINAL (FIRE)

- 6000 MANUFACTURED HOME SET UP
- 6001 MANUFACTURED HOME FINAL

**PLEASE REMEMBER TO SCHEDULE REINSPECTIONS.**