



**City of Prescott  
Interactive Voice Response System (IVR)  
928-777-1176**

In order to use the City of Prescott's IVR System, you will need to have the **BUILDING PERMIT OR PROJECT NUMBER**, the **SITE ADDRESS** and the **IVR CODE** for the inspection you are requesting. This information is located on the front of the building permit.

You may schedule an inspection up to four business days in advance. Calls received by the IVR before 5:00 a.m. will be scheduled for the same day. **NOTE:** The IVR System does not operate daily from 1:00 a.m. to 3:30 a.m. due to maintenance.

**To schedule an inspection:**

1. Dial 928-777-1176.
2. Press 1 to schedule and inspection.
3. For a permit that begins with "B" press 1. For a permit that begins with "ES" press 2. For a project that begins with "ENG" press 3. For a project that begins with "FP" press 4.
4. Enter the seven digit permit number OR the five digit project number but do not enter the letter(s).
5. The system will read back the permit or project number and the site address.
6. Enter the four digit inspection code for the inspection being requested. See list to the right or press # for a complete list of inspection choices.
7. To schedule for the next business day press 1, to schedule for two business days out press 2 to schedule for three business days out press 3, to schedule for four business days out press 4.
8. To confirm the scheduled day of the inspection and read back a confirmation number press 1, to request another inspection press 2.
9. To end the call, hang up.

**NOTE:** When finished with scheduling inspection(s) you will be given a confirmation number. Please write this number down. If you are unable to schedule an inspection through the IVR System please call 928-777-1356 from 7 a.m. to 5 p.m.

**PUBLIC WORKS PERMIT IVR INSPECTION CODES**

PW-CONCRETE	7300
PW-DRY UTILITIES	7500
PW-EARTHWORK	7600
PW-FINAL	7700
PW-G AND D FINAL	5001
PW-PAVING	4006
PW-PRECONSTRUCTION	5000
PW-SEWER MAIN	8010
PW-SEWER TESTING	8012
PW-SWPPP	8050
PW-STORM DRAIN	8030
PW-WATER MAIN	8300
PW-WATER TESTING	8303
PW-U/G FIRELINE	7000

**PUBLIC WORKS PROJECT IVR INSPECTION CODES**

PWP-CONCRETE	7301
PWP-DRY UTILITIES	7501
PWP-EARTHWORK	7601
PWP-FINAL	7701
PWP-G AND D FINAL	5005
PWP-PAVING	4007
PWP-PRECONSTRUCTION	5003
PWP-SEWER MAIN	8011
PWP-SEWER TESTING	8013
PWP-SWPPP	8051
PWP-STORM DRAIN	8031
PWP-WATER MAIN	8301
PWP-WATER TESTING	8304
PWP-U/G FIRELINE	7001