



Darla Eastman, CDBG Grants Administrator

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## City of Prescott 2018 CDBG APPLICATION INFORMATION

Eligible applicants are 501c3 organizations that serve Prescott residents and are in good standing with the corporation commission.

CDBG Funds may be used to provide public services (including labor, supplies, materials and other costs), provided the public service is:

- A new service
- A quantifiable increase in the level of an existing service

CDBG can also be used to fund construction activities.

For your project to be eligible for funding the activity must ultimately serve low to moderate income persons.

### **SUBMIT ONE ORIGINAL APPLICATION AND 7 COPIES:**

- **In an envelope or package marked “CDBG Application 2018”**
- **To the Planning and Zoning Counter at 201 South Cortez Street, Prescott**
- **No later than 12:00 noon on Monday, February 26, 2018**
- **Single sided only**
- **Include most recent financial statement**

**No electronic or emailed applications will be accepted.**

**Applications may be typed or hand-written. Keep additional attachments to a minimum.**

### **CDBG Timeline**

**January 12, 2018** – Application Workshop

**February 26, 2018** – Grant Applications due to the City

**March 1, 2018** - PAC Meeting for Construction Projects

**March 14, 2018** – Annual Plan Public Hearing #1 – project presentations (Council Chambers, 2:00 p.m.)

**March 21, 2018** – Citizen Advisory Committee Ranks Projects

**April 20, 2018**- Fair Housing Workshop

**April 24, 2018** – Annual Plan Hearing #2; Plan is presented to Council and the Public

**May 8, 2018** – Public Hearing #3 – Council Approves Plan

**May 15, 2018** – Funding Year begins (note that funds can only be spent after contracts are finalized)

The Program Year 2018 application package is available on the City’s website for review, download and printing at:  
<http://www.cityofprescott.net/leadership/grants.php>