



**City of Prescott**  
**Right of Way Permit Application**  
**Public Works Department**

201 S. Cortez St, Prescott, AZ 86303

Phone: (928)-777-1269 TDD: (928)778-5680 Fax: (928)777-1251

Permit No: \_\_\_\_\_

Address/Location of Work Site:

Date of Work and Duration:

Type of Work to be Performed:

**APPLICANT/CONTACT:**

Phone:

Address:

Email Address:

City:

State:

ZIP:

**OWNER:**

Phone:

Address:

Email Address:

City:

State:

ZIP:

**CONTRACTOR:**

Phone:

Address:

Email Address:

City:

State:

ZIP:

Lic#:

Sales Tax #:

State Tax #:

**MISCELLANEOUS PERMIT REQUIREMENTS:**

1. Traffic control for any work performed within the right-of-way shall conform to the Manual on Uniform Traffic Control Devices.
2. Applicant/Contractor shall provide public notification to adjacent property owners of any anticipated disruption of service and/or access to property.
3. All excavations shall be properly barricaded. Applicant shall barricade and maintain all traffic control at his own expense. The City reserves the right to correct deficient barricading and charge the applicant accordingly.
4. All permanent patches shall be hot mix (C-3/4 mix) asphalt. For temporary patches a high performance cold mix (UPM or equal) may be used. Non-shrink material will be used as backfill in all trenching under pavement. Asphalt patches shall be sealed with a material acceptable to the City Public Works Department per COP Standard Detail 2-01P.
5. The Public Works inspector shall be notified of all work within right-of-way by calling the IVR System and scheduling an inspection one business day PRIOR to start of work. (928-777-1176) If the work is not inspected by a City inspector, the applicant may be required to remove or modify the improvements to allow for City inspection, at the application's expense.
6. Any damage to pavement due to work shall immediately be repaired to the satisfaction of the City Public Works Department.
7. All concrete shall be protected from freezing for a period of seven days and all exposed concrete surfaces shall be cured in accordance with MAG/YAG.
8. Vehicles, dumpsters or similar type equipment shall not be parked or placed unattended in the right-of-way unless specifically allowed in the permit.
9. Excavated or imported material shall not be stored on pavement, sidewalk, travel roadway surface or other public right-of-way without prior approval of the City Public Works Department.
10. Proper drainage and erosion control shall be maintained at all times. (SWPPP)
11. All work performed shall conform to MAG, YAG and City of Prescott Department of Public Works Standard Specifications and Detail drawings, most current edition, and Prescott City Code.
12. Any repairs to existing streets or rights-of-way shall be warranted for a period of one year from the date of City approval and acceptance.
13. It is expressly understood by the undersigned that this permit is revocable at will by the City, at the sole option of the City. If the City revokes this permit, it shall be the responsibility of the permittee to remove, at permittees expense, all improvements authorized by this permit and restore the right-of-way to its original condition.

The undersigned hereby agrees to indemnify and hold harmless the City, its departments and divisions, its employees and agents, from any and all claims, liabilities, expenses or lawsuits as a result of the undersigned's work in or use of the right-of-way as allowed in this permit, whether said claims, liabilities, expenses or lawsuits arise by the acts or omissions of the undersigned, his/her agents, whether by acts or omissions of the City its agents or employees, or whether by the acts or omissions of third persons. The undersigned further releases and discharges the City, its departments and division, its agents and employees, and any and all persons legally responsible for the acts or omissions of the City, from any and all claims which the undersigned has or may have against the City, its agents, or employees, arising out of or in any way connected with the undersigned's activities as set forth on this permit. The applicant agrees to abide by the aforementioned miscellaneous requirements and all provisions and conditions as set forth in this permit.

**Owner/Contractor:** \_\_\_\_\_

**Date:** \_\_\_\_\_