



APPLICATION CHECKLIST

FENCES AND WALLS

SUBMITTAL REQUIREMENTS – completed online portal application with uploaded files below

RESIDENTIAL FENCES or NON-RETAINING MASONRY WALLS 6' AND UNDER

Site Plan

- Parcel lot lines and address
- Existing structures, fences and retaining walls
- Existing utilities, easements, and setbacks
- Show size and location of proposed wall with distances from lot lines and between structures
- Label height and materials

RESIDENTIAL RETAINING WALLS 32" AND UNDER

- Site Plan** – same items as above

RESIDENTIAL RETAINING WALLS OVER 32"

- Site Plan** – same items as above
 Structural Plan and Calculations Sealed by an Arizona Registered Structural Engineer

ANY COMMERCIAL and MULTI-FAMILY FENCES & WALLS or RESIDENTIAL OVER 6'

- Site Plan** – same items as above
 Structural Plan and Calculations Sealed by an Arizona Registered Structural Engineer

Additional Permits or Supporting Documents may be needed; contact other divisions to determine requirements

- ❖ Public Works Engineering and FEMA Floodplain: 928-777-1405, Option 3
- ❖ Fire Sprinklers and Wildland Urban Interface (WUI): 928-777-1445, Option 3

Notes:

Applicant:	Property Address:	Permit #
Contractor:	Contractor ROC#:	Date Submitted:
Revision Date: 06/05/2023		