

Airport Design & Engineering On-Call Services Pre-Submission Conference

Agenda

Thursday June 8, 2023, at 10:00 am
Prescott Regional Airport Administration Building Conference Room

1. Sign-in and Introductions:
2. Preface:

This is a Non-Mandatory Pre-Submission conference.

Anything discussed, or not discussed, in this meeting shall not change the requirements of the bid documents. Any changes to the Statement of Qualifications shall be in writing.

The minutes of this pre-submission conference will be distributed to all attendees. The minutes shall not be considered part of any addendum and shall not be considered part of the contract documents for the project.

3. Bid Opening Date: **Thursday, July 13, 2023, at 2:00pm**
Prescott City Council Chambers at 201 N. Montezuma Street, 3rd Floor, Prescott, AZ 86301.
4. The following milestones are for planning purposes only and shall not represent any contractual commitment whatsoever on the part of the City.
 - Anticipated Award: **August 22, 2023**
 - Anticipated Notice to Proceed: **Week of September 1, 2023**
5. The project includes, but is not limited to:

The scope of work will include, but is not limited to, providing airport design and projects; the preparation of Federal and State grant applications and documentation; the preparation of design and project plans and specifications for Federal and State grant projects; providing assistance in the bid process; and serving as grant manager and project manager during the construction phase of airport design and construction projects in support of City staff. Projects performed in response to emergency conditions may require a short lead time of 24 to 72 hours.

6. Distinguishing characteristics of the project:

The projects listed below that may be accomplished during a five-year period:

- Identify proposed development locations and determine initial airspace and land use compatibility impacts on a Google earth model with limited notice (2-4 business days), including initial review of: FAR Part 77 surfaces; airline OEI surfaces; and other protected approach/departure surfaces near PRC;
- Provide Disadvantaged Business Enterprise (DBE) related analysis, tracking and reporting support;
- Conduct miscellaneous design that is related to utility improvements, airfield lighting & signage, preventative maintenance programs, wayfinding, access control/security upgrades;
- Provide services to include graphics and publishing, modeling and simulations;
- Provide timely updates to all tasks;
- Provide program services including, without limitation, meetings with Federal and State Representatives, tenants, airlines; regulatory entities; and be available to conduct same or next day onsite field evaluations.

Specific projects to be undertaken FY2024 through FY2029 may include, but are not limited to:

- Design of an Airport Perimeter Road within the future airport property limits
- Design and construction of new Runway Safety Action Team (RSAT) projects identified during the contract period
- Design approximately 2,800 x 40 ft of Taxiway E pavement
- Rehabilitate Taxiway D between D1 and D7 (7,600 x 50 ft)
- Design and construction of Airport Pavement Preservation Program projects
- Design and construction of a replacement Aircraft Rescue and Fire Fighting (ARFF) station
- Construct, mill and overlay (rehabilitation) of 58,800 sq yds on the North Ramp and expand to the north approximately 15,000 sq. yds
- Design and construction of an airport maintenance facility
- Design and construction of an aircraft wash rack facility and aircraft maintenance structure
- Design and construction of an airport fuel storage facility expansion
- Design and construction of Storm Water Pollution Prevention Program projects
- Design and Construction for the extension of Runway 3R/21L and corresponding parallel Taxiways C and D
- Perform airspace obstruction mitigation project(s)
- Provide surveys and mapping services for airport expansion and leasehold development
- Safety Management System (SMS) Program creation and implementation
- Design and construction of commercial airpark facilities
- Design and construction of floodplain and/or drainage systems
- Design and construction of ground transportation infrastructure
- Design and construction of grading and earthwork for safety areas

- Design and construction of a remote helipad facility
- Design and construction of Navigational Aid (NAVAID) facilities
- Design and construction of the Strategic Academic Flight Education (SAFE) Complex elements
- Work associated with hangar demolition
- Design and construction of landside improvements
- Design and construction of terminal expansion/concessions
- Design and construction of a consolidated rental car area
- Conduct miscellaneous projects to include Tower Line of Sight Study(s), Electrical Improvements, Airfield Lighting & Signage maintenance programs, etc., as necessary
- Design for pavement rehabilitation for RW 12-30 (4,408 ft x 75 ft), lighting and signage

7. Contract Time: 3 years, with possibility of one (1) 2-year extension.

8. Requests for Information:

- Due by 5:00pm on Thursday, July 7, 2023
 - Phone: (928) 777-1114
 - Email: christina.papa@prescott-az.gov

9. Addenda Items and Clarification:

- Addenda will be issued no later than noon on Monday, July 10, 2023. It is the prospective bidder's full responsibility to check the City's website at <http://www.prescott-az.gov/business/bids/> for Addenda related to this procurement. A signed copy of all addenda must be submitted with the bid package.

10. All bids *must* contain the documents detailed on Pages 5-8 of the Project Specifications and Contract Documents.

11. Questions and Discussion: