



## APPLICATION CHECKLIST

## FIRE SPRINKLER SYSTEM

Install NEW Fire Sprinkler System, Removal of EXISTING Fire Sprinkler System, Modifications

**SUBMITTAL REQUIREMENTS – completed online portal application with uploaded files below**

No work shall be done prior to approval and issuance of permit.

### 1. PLANS – combine the following 24 x 36 format items into one file labelled “Fire Sprinkler”

**Application**

- o Complete Fire Sprinkler Application

**Fire Sprinkler Plan**

- o Full set of plans

**Fire Sprinkler Documents**

- o Calculations
- o Specifications
- o Current Flow Test (need within 1 year of date of plan submittal)
- o Installers Certification
- o Designers Certification (Minimum Nicet III)

**Notes:**

<b>Applicant:</b>	<b>Property Address:</b>	<b>Permit #</b>
<b>Contractor:</b>	<b>Contractor ROC:</b>	<b>Date Submitted:</b>

Revision Date: 12/1/2023