

**City of Prescott FY25
Budget Workshop Day 1 – 5/09/2024**



**Fiscal Year 2025
Annual Budget Workshop
Part 1 – May 9, 2024**

FY25 Council Budget Process to Date

| | |
|----------------------|---|
| 02/15/24 to 02/16/24 | Council Strategic Planning Meeting |
| 02/27/24 | FY24 mid-year budget report and FY25 preliminary look |
| 01/10/24 to 03/15/24 | Department planning and submission of budget information and requests |
| 04/01/24 to 04/12/24 | City Manager and Budget Department review and formation of FY25 proposed budget |
| 05/09/24 | Council Budget Workshop Part 1 |
| 05/16/24 | Council Budget Workshop Part 2 |
| 06/11/24 | Tentative budget adoption FY25 |
| 06/25/24 | Final budget adoption FY25 |

Draft Strategic Plan

Strategic Priorities:

1. Public Safety
2. Dynamic Economic Environment
3. Infrastructure
4. Preserving & Protecting the Natural Environment
5. Good Governance

3

Budget Presentation Approach

- These workshop slides, department packets, as well as the detailed capital plan, are available on the City website.
- Today's presentation will cover:
 - Overall Budget Summary.
 - Department Summaries for General Government, Community Development, Recreation, Fleet & Facilities, Library, Airport.
- Council workshop – Part 2 scheduled for May 16th at 1:00 pm to cover the remaining departments
- City staff is available if the Council or the public have questions about the detailed FY25 proposed budget and capital plan.

4

FY25 Budget Summary

- Compensation - Market compensation plan included is a Cost-of-Living Adjustment of 5.2% based on the Phoenix Metro CPI and 1% merit for a total of 6.2%.
- 36 positions requested:
 - Included - 6 positions converted from temporary positions.
 - Included - 5 new positions.
 - Not included in FTEs – 13 positions on hold for funding – (Included only as contingency through grants and/or increased tax revenue).
 - Not included – 12 positions.
- Other increases are necessary to maintain current service levels because of inflation and rising energy costs.
- \$114.2 million Capital Budget for needed equipment and infrastructure.
- Public Safety Tax is included as a contingency.

5

Budget Requests FY25

Total operating budget requests - \$9.0M

- Total included in the proposed budget - \$5.0M
 - General Fund - \$1.6M
 - Personnel \$0.4M – Non-personnel \$1.2M
 - One-time \$0.7M – Recurring \$0.9M
 - Non-General Fund - \$3.4M
- Contingent on dedicated public safety tax - \$1.8M
- Not Included - \$2.2M

Capital requests have been moved out years to align with projected available funding

6

Temp Conversions – 6 FTEs

Community
Development

- Customer Service Representative

Public Works
– Solid Waste

- Administrative Specialist

Recreation
Services

- 4 Forestry Technicians

7

New Positions – 5 FTEs

Fire Department

- Fire Marshal

Legal-City
Attorney

- Paralegal

Public Works –
Solid Waste

- 2 Equipment Operators

Public Works -
Engineering

- Environmental Project Manager

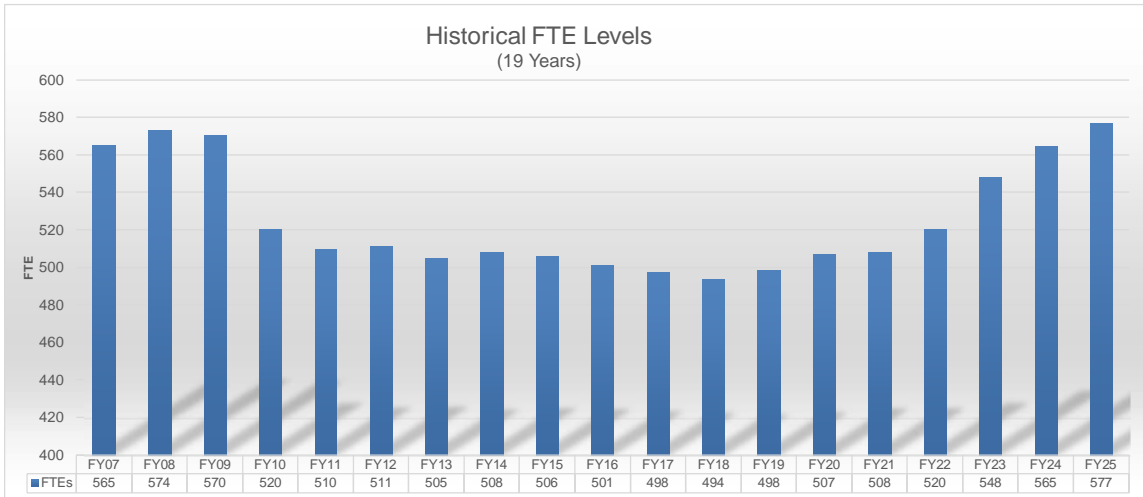
8

Positions on Hold (Contingency) -13 FTEs

| | |
|-----------------|---|
| Fire Department | <ul style="list-style-type: none"> • 2 FTE - Fire Engineer & Captain |
| Fire/Police | <ul style="list-style-type: none"> • Split - Radio/Telecommunications Technician |
| Fire | <ul style="list-style-type: none"> • 4 Firefighters EMT-CEP |
| Police | <ul style="list-style-type: none"> • 6 Police Officers |

9

Total Full-Time Personnel



10

**City of Prescott FY25
Budget Workshop Day 1 – 5/09/2024**

Proposed Total City Budget

| | FY24 | FY25 | |
|--------------------------------|-----------------------|-----------------------|--------------|
| | Budget | Budget | % Chg |
| Operating Budget | \$ 126,603,376 | \$ 134,040,114 | 5.9% |
| Capital Budget | 116,647,183 | 114,231,505 | -2.1% |
| Subtotal | 243,250,559 | 248,271,619 | 2.1% |
| Contingency | | | |
| Potential Grants | 3,000,000 | 4,200,000 | |
| Public Safety Tax - Operations | - | 1,748,724 | |
| Public Safety Tax - Capital | - | 8,393,000 | |
| Airport Land Purchase | 11,000,000 | 15,000,000 | |
| Debt Service for Airport Land | 885,000 | 1,000,000 | |
| Total | \$ 258,135,559 | \$ 278,613,343 | 7.9% |

11

Total Revenues (All Funds)

| | FY24 | FY25 | |
|---|-----------------------|-----------------------|--------------|
| | Budget | Budget | % Chg |
| Operating Revenues | | | |
| Sales (Privilege) Tax 2% | \$ 45,492,750 | \$ 47,010,000 | 3.3% |
| Transient Lodging (Bed) Tax 3% | 1,500,000 | 1,500,000 | 0.0% |
| Property Tax | 2,227,185 | 2,267,210 | 1.8% |
| Franchise Tax | 1,715,000 | 1,795,000 | 4.7% |
| Intergovernmental | 28,995,676 | 26,697,536 | -7.9% |
| Licenses & Permits | 1,137,900 | 226,100 | -80.1% |
| Governmental Service Charges | 6,509,524 | 7,130,066 | 9.5% |
| Fines & Forfeitures | 300,600 | 323,800 | 7.7% |
| Utility Services | 39,457,000 | 43,145,000 | 9.3% |
| Solid Waste Services | 13,386,000 | 13,823,000 | 3.3% |
| Airport Services | 2,678,840 | 2,702,719 | 0.9% |
| Golf Course Services | 4,087,155 | 4,682,287 | 14.6% |
| Internal Service | 7,572,885 | 8,687,515 | 14.7% |
| Other | 252,669 | 577,016 | 128.4% |
| Subtotal Operating Revenues | 155,313,184 | 160,567,249 | 3.4% |
| Non-operating Revenues | | | |
| Grants | 28,543,685 | 22,437,754 | -21.4% |
| Debt Proceeds | 18,250,160 | 31,075,000 | 70.3% |
| Debt Issue - Land Acquisition Contingency | 11,000,000 | 15,000,000 | 36.4% |
| Public Safety Debt & Tax Contingency | - | 10,141,724 | |
| Total | \$ 213,107,029 | \$ 239,221,727 | 12.3% |

12

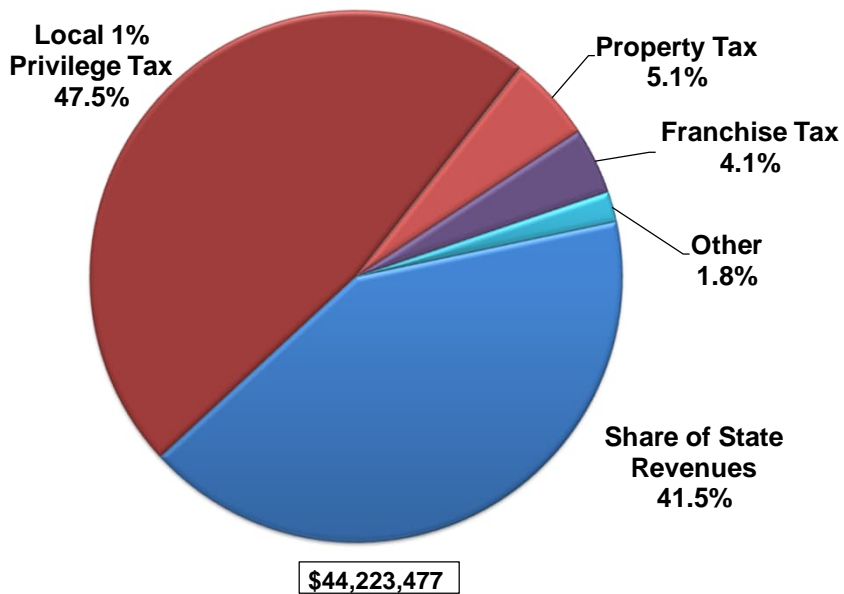
**City of Prescott FY25
Budget Workshop Day 1 – 5/09/2024**

Total Expenditures (All Funds)

| | FY24 | FY25 | |
|--------------------------------|-----------------------|-----------------------|--------|
| | Budget | Budget | % Chg |
| Operations | | | |
| General Government | \$ 3,688,417 | \$ 4,121,440 | 11.7% |
| Tourism & Economic Development | 1,524,659 | 1,727,578 | 13.3% |
| Community Development | 2,607,760 | 2,821,142 | 8.2% |
| Fire | 15,355,267 | 16,021,727 | 4.3% |
| Library | 2,990,159 | 3,238,359 | 8.3% |
| Police | 18,559,386 | 19,282,896 | 3.9% |
| Public Works | 59,722,552 | 62,807,713 | 5.2% |
| Recreation Services | 10,517,869 | 11,730,444 | 11.5% |
| Fleet & Facilities | 5,994,382 | 6,400,061 | 6.8% |
| Regional Communications | 2,299,508 | 2,316,402 | 0.7% |
| Airport | 2,752,277 | 2,981,212 | 8.3% |
| Non-departmental | 1,476,140 | 1,591,140 | 7.8% |
| Subtotal Operations | <u>127,488,376</u> | <u>135,040,114</u> | 5.9% |
| Capital/Contingency | | | |
| Public Works | 77,142,962 | 81,232,760 | 5.3% |
| Airport | 12,115,201 | 17,161,602 | 41.7% |
| Public Safety | 9,003,706 | 8,112,176 | -9.9% |
| Recreation/Facilities | 17,790,052 | 7,008,847 | -60.6% |
| Other Departments | 520,262 | 566,120 | 8.8% |
| Contingency | 14,075,000 | 29,491,724 | 109.5% |
| Subtotal Capital/Contingency | <u>130,647,183</u> | <u>143,573,229</u> | 9.9% |
| Total Budget | <u>\$ 258,135,559</u> | <u>\$ 278,613,343</u> | 7.9% |

13

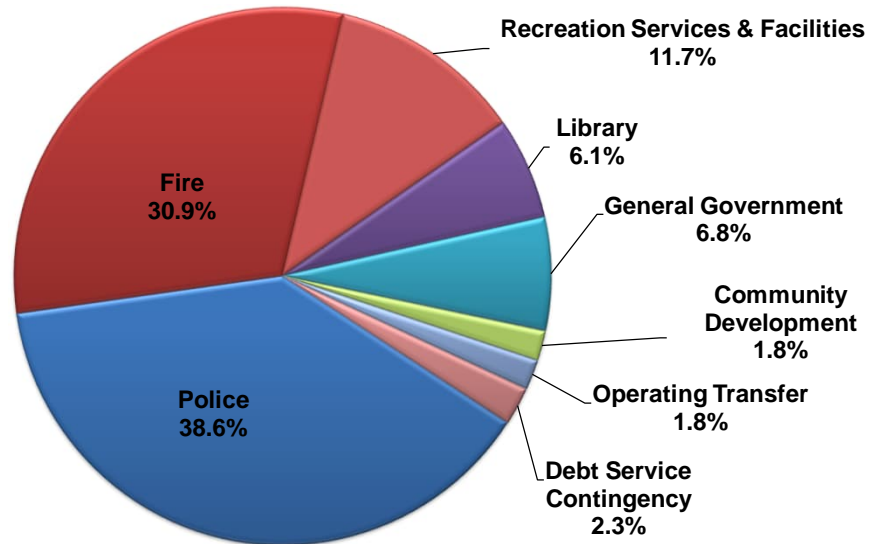
FY25 General Fund Recurring Revenues Less Program Revenues



14

**City of Prescott FY25
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FY25 General Fund Operating Expenditures
Net of Program Revenues and Cost Allocations



\$44,080,190

15

General Fund Summary

| | FY24 Budget | FY25 Budget |
|----------------------------------|-----------------------|------------------------|
| Operations | | |
| Recurring Revenue | \$ 41,085,658 | \$ 44,223,477 |
| Operations* | 42,019,681 | 44,080,190 |
| Subtotal Operations | \$ (934,023) | \$ 143,287 |
| Capital and Contingencies | | |
| Capital Sources | \$ 11,669,622 | \$ 7,319,931 |
| Capital Uses | 18,042,760 | 21,482,608 |
| Subtotal Capital/Contingencies | (6,373,138) | (14,162,677) |
| Net change in Fund Balance | <u>\$ (7,307,161)</u> | <u>\$ (14,019,390)</u> |

*Net of program revenue and cost recoveries

16

**City of Prescott FY25
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Budgeted Fund Balances FY25

| | General Fund | Streets Fund | Transient Lodging (Bed) Tax Fund | Water, Wastewater, & Solid Waste | Grants, Trust, Gov Impact Fees, and Internal Service |
|----------------------------------|-----------------|-----------------|--|--|--|
| Beginning Projected Fund Balance | \$ 47,955,882 | \$ 27,516,236 | \$ 932,944 | \$ 29,688,501 | \$ 10,313,152 |
| Net change in Fund Balance | (14,019,390) | (8,799,114) | (314,556) | 7,652,083 | (3,131,831) |
| Ending Estimated Funding Balance | \$ 33,936,492 | \$ 18,717,122 | \$ 618,388 | \$ 37,340,584 | \$ 7,181,321 |

Ending Estimated Fund Balance Detail

Reserved for:

| | | | | | |
|-----------------------|---------------|--------------|------------|--------------|------------|
| Operating (Policy) | \$ 11,278,271 | \$ 2,947,324 | \$ 150,000 | \$ 5,709,987 | \$ 647,789 |
| Long-term Obligations | 3,500,000 | - | - | 6,928,091 | - |
| Internal Loans | 16,370,933 | - | - | - | - |
| Specific Programs | - | 15,769,798 | 468,388 | 24,702,506 | 6,533,532 |
| Total Unassigned | \$ 2,787,288 | \$ - | \$ - | \$ - | \$ - |

17

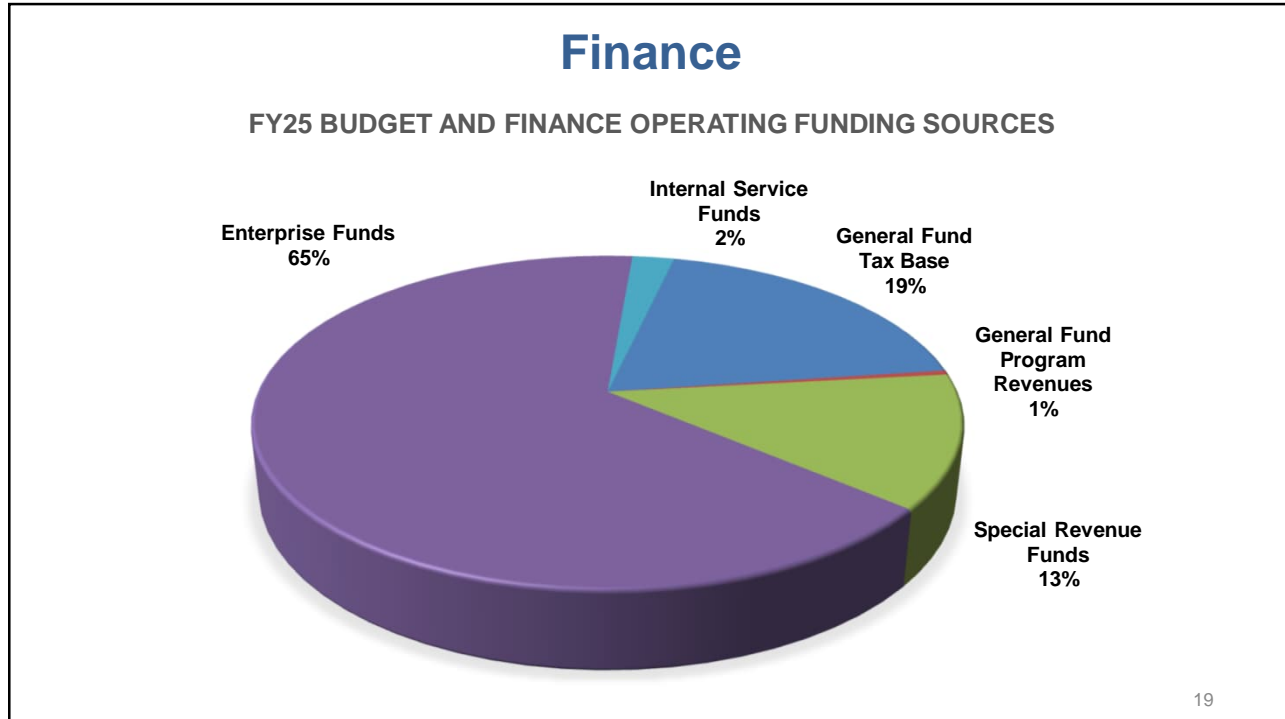
Departments

Budget Summaries
Sources of Funding
Authorized Expenditure Lists



18

**City of Prescott FY25
Budget Workshop Day 1 – 5/09/2024**



Finance

| Budget and Finance Expenditure Summary | | | | |
|--|---------------------|---------------------|------------------------|---------------------|
| Expenditures by Category | FY2022-23 Actual | FY2023-24 Budget | FY2023-24 Projected | FY2024-25 Budget |
| Personnel Services | | | | |
| Salaries | 1,668,625 | 1,900,271 | 1,931,297 | 2,185,332 |
| Operating | | | | |
| Supplies | 13,432 | 32,500 | 35,700 | 39,300 |
| Internal Charges | 81,539 | 89,335 | 88,381 | 105,233 |
| Other Services & Charges | 574,969 | 756,600 | 618,614 | 733,025 |
| Total Expenditures by Category | \$ 2,338,565 | \$ 2,778,706 | \$ 2,673,992 | \$ 3,062,890 |

20

**City of Prescott FY25
Budget Workshop Day 1 – 5/09/2024**

Finance

Budget & Finance Authorized Expenditure List (AEL)

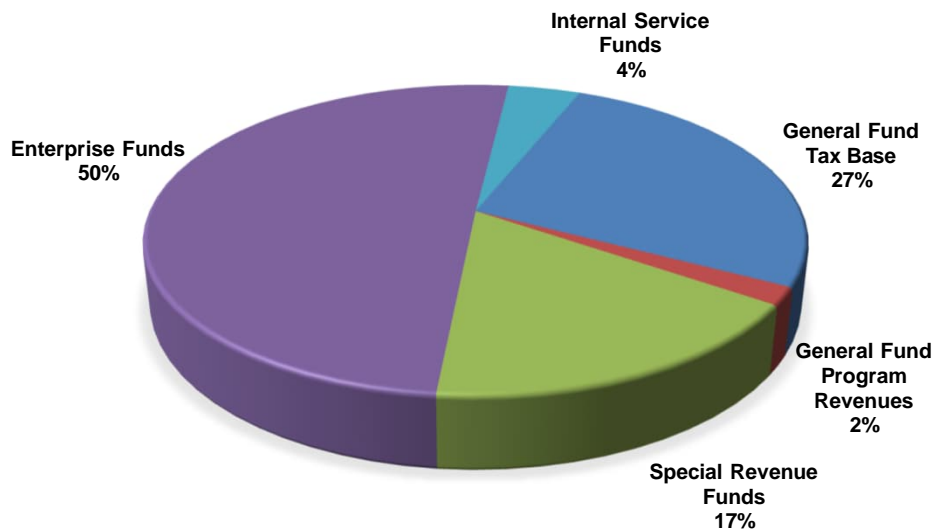
| Item | Fund | FY2024-25 Budget | Est Total Project |
|---|------|------------------|-------------------|
| Annual Enterprise Resource Processing System Contract | GF* | 180,000 | 180,000 |
| Printing and Mailing of Utility Bills (3-year contract) | W* | 140,000 | 420,000 |
| New Budget and Performance Management Software (Est 3 year) | GF* | 60,000 | 180,000 |

* Partially cost recovered from other funds

21

City Clerk

FY25 CITY CLERK OPERATING FUNDING SOURCES



22

**City of Prescott FY25
Budget Workshop Day 1 – 5/09/2024**

City Clerk

| City Clerk Expenditure Summary | | | | |
|---------------------------------------|---------------------|---------------------|------------------------|---------------------|
| Expenditures by Category | FY2022-23 Actual | FY2023-24 Budget | FY2023-24 Projected | FY2024-25 Budget |
| Personnel Services | | | | |
| Salaries | 314,851 | 341,807 | 338,232 | 347,377 |
| Operating | | | | |
| Supplies | 3,398 | 4,000 | 3,600 | 4,000 |
| Internal Charges | 27,525 | 32,575 | 32,507 | 29,562 |
| Other Services & Charges | 99,833 | 99,600 | 71,050 | 74,600 |
| Elections | - | 145,000 | 174,881 | 170,000 |
| Total Expenditures by Category | \$ 445,607 | \$ 622,982 | \$ 620,270 | \$ 625,539 |

23

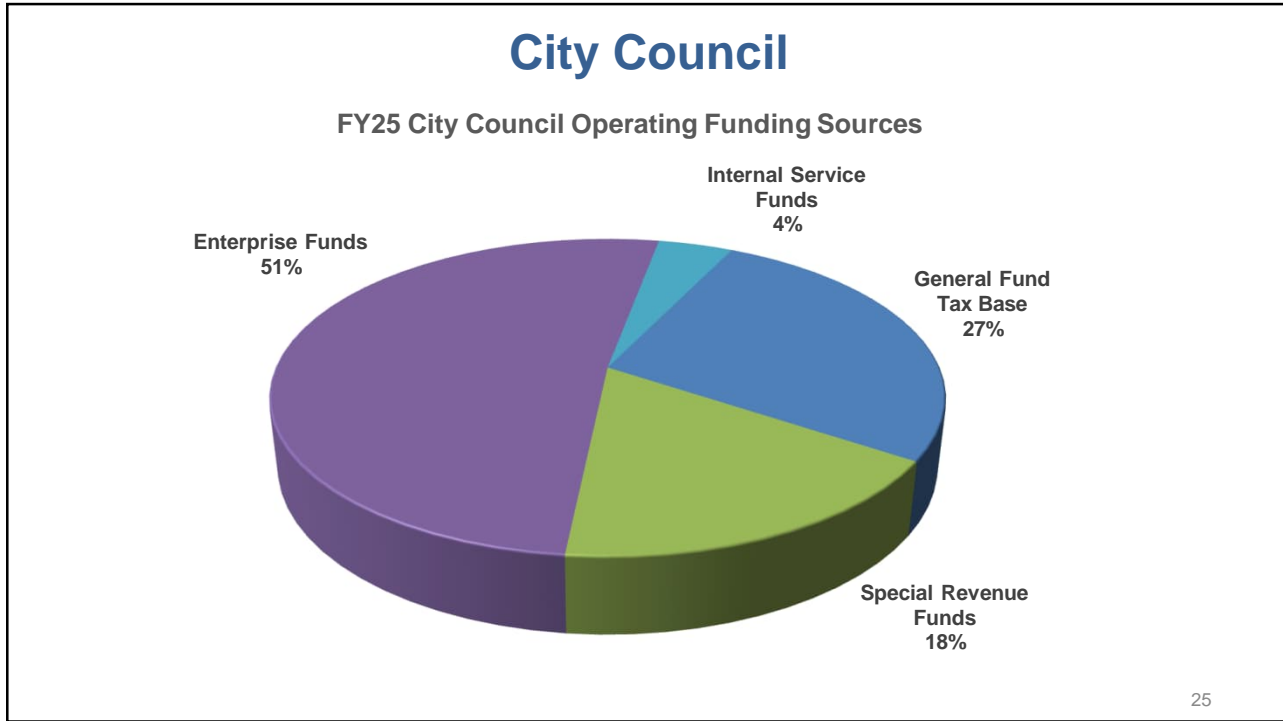
City Clerk

| City Clerk Authorized Expenditure List (AEL) | | | |
|--|------|---------------------|----------------------|
| Item | Fund | FY2024-25 Budget | Est Total Project |
| Recurring Elections | GF* | 170,000 | 170,000 |

*Cost recovered partially to other Funds

24

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Budget Workshop Day 1 – 5/09/2024**



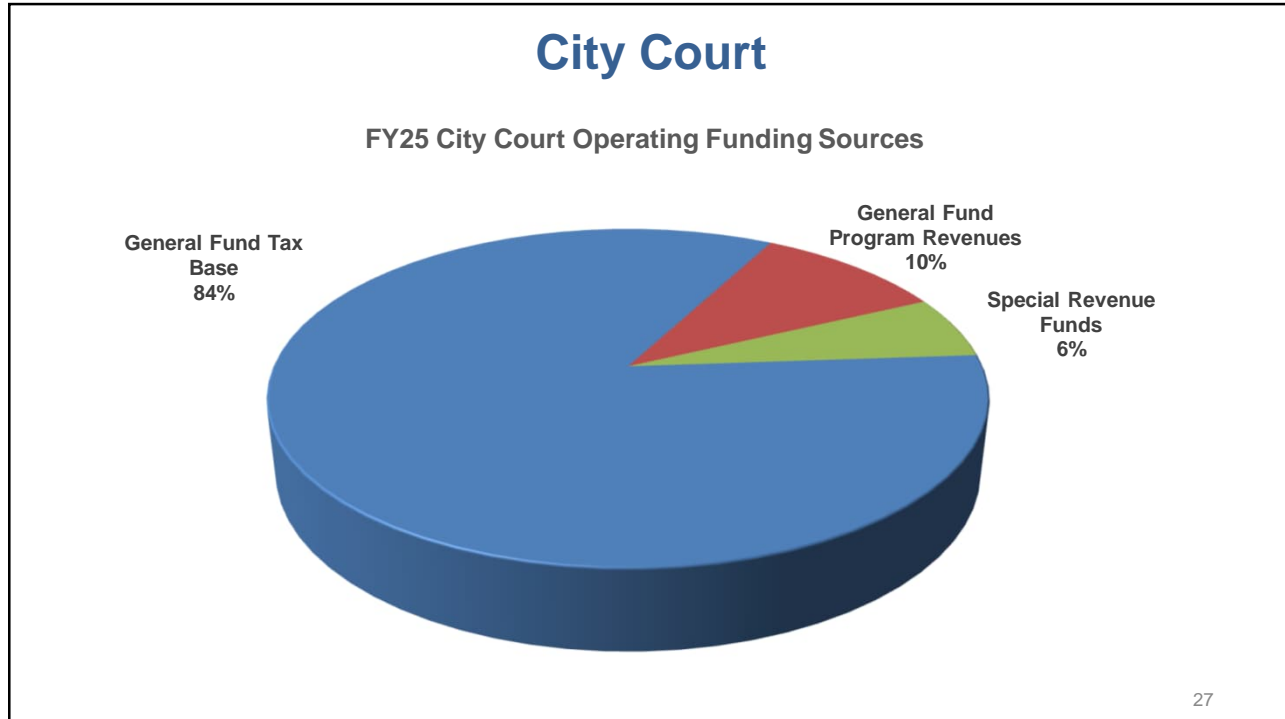
City Council

City Council Expenditure Summary

| Expenditures by Category | FY2022-23 Actual | FY2023-24 Budget | FY2023-24 Projected | FY2024-25 Budget |
|---------------------------------------|---------------------|---------------------|------------------------|---------------------|
| Personnel Services | | | | |
| Salaries | 81,900 | 106,373 | 97,431 | 134,803 |
| Operating | | | | |
| Supplies | 22,799 | 20,000 | 20,700 | 17,000 |
| Internal Charges | 27,361 | 41,827 | 41,378 | 55,773 |
| Other Services & Charges | 116,087 | 125,058 | 131,269 | 147,700 |
| Debt Service | - | - | - | - |
| Total Expenditures by Category | \$ 248,147 | \$ 293,258 | \$ 290,778 | \$ 355,276 |

26

**City of Prescott FY25
Budget Workshop Day 1 – 5/09/2024**

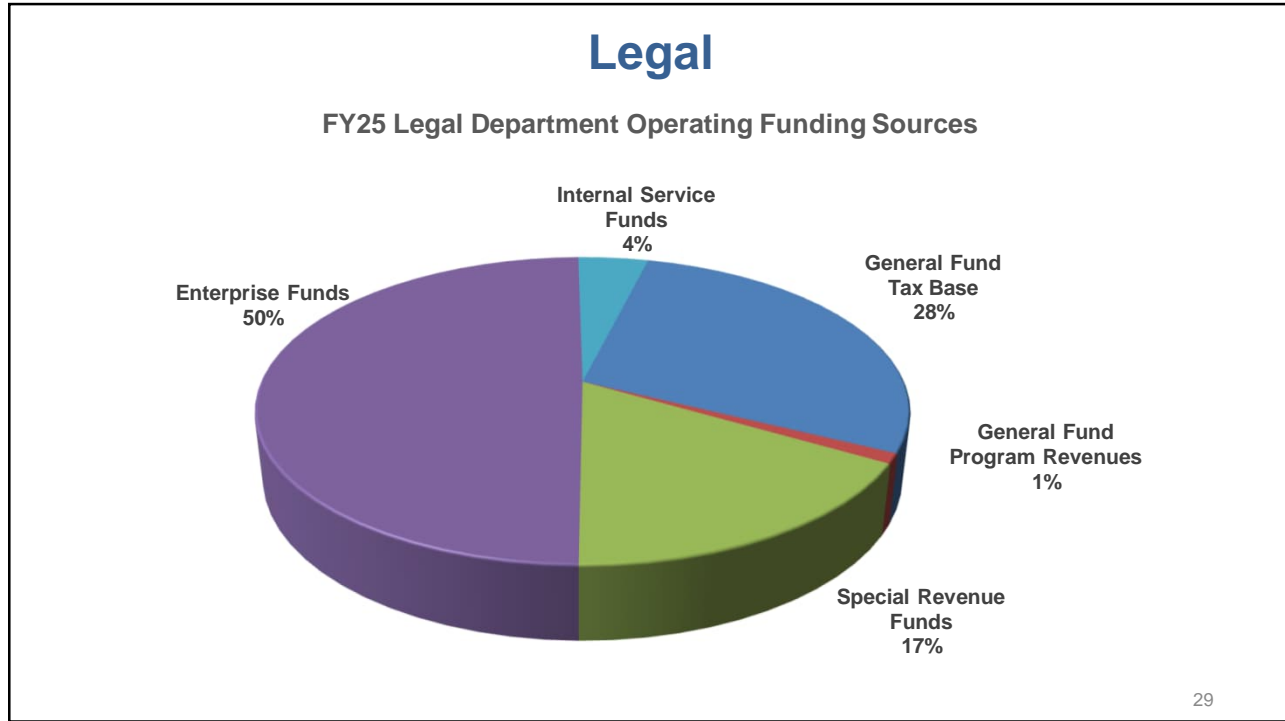


City Court

| City Court Expenditure Summary | | | | |
|---------------------------------------|---------------------|---------------------|------------------------|---------------------|
| Expenditures by Category | FY2022-23 Actual | FY2023-24 Budget | FY2023-24 Projected | FY2024-25 Budget |
| Personnel Services | | | | |
| Salaries and Benefits | 446,357 | 488,109 | 470,624 | 501,763 |
| Operating | | | | |
| Supplies | 10,859 | 7,700 | 8,887 | 11,700 |
| Internal Charges | 18,238 | 30,533 | 30,330 | 31,876 |
| Other Services & Charges | 196,877 | 312,768 | 308,051 | 315,418 |
| Total Expenditures by Category | \$ 672,331 | \$ 839,110 | \$ 817,892 | \$ 860,757 |

28

**City of Prescott FY25
Budget Workshop Day 1 – 5/09/2024**



Legal

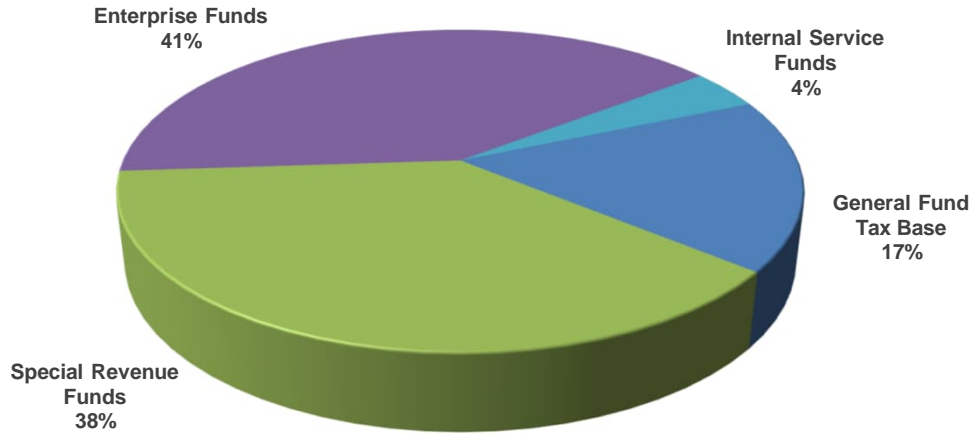
| Legal Department Expenditure Summary | | | | |
|---------------------------------------|---------------------|---------------------|------------------------|---------------------|
| Expenditures by Category | FY2022-23 Actual | FY2023-24 Budget | FY2023-24 Projected | FY2024-25 Budget |
| Personnel Services | | | | |
| Salaries and Benefits | 980,715 | 1,205,356 | 1,144,508 | 1,390,419 |
| Operating | | | | |
| Supplies | 7,606 | 9,800 | 12,577 | 9,800 |
| Internal Charges | 40,522 | 40,420 | 40,117 | 53,250 |
| Other Services & Charges | 1,421,995 | 1,352,359 | 1,494,216 | 1,405,546 |
| Total Expenditures by Category | \$ 2,450,838 | \$ 2,607,935 | \$ 2,691,418 | \$ 2,859,015 |

30

**City of Prescott FY25
Budget Workshop Day 1 – 5/09/2024**

City Manager

FY25 City Manager Operating Funding Sources



31

City Manager

City Manager Expenditure Summary

| Expenditures by Category | FY2022-23 Actual | FY2023-24 Budget | FY2023-24 Projected | FY2024-25 Budget |
|--------------------------------|----------------------|---------------------|------------------------|---------------------|
| Personnel Services | | | | |
| Salaries | 3,408,943 | 3,910,744 | 4,021,933 | 4,168,891 |
| Operating | | | | |
| Supplies | 740,610 | 583,689 | 567,367 | 571,689 |
| Internal Charges | 193,322 | 245,678 | 261,816 | 242,850 |
| Other Services & Charges | 2,392,931 | 2,329,859 | 2,281,339 | 2,744,438 |
| Total Operating Expenditures | <u>6,735,806</u> | <u>7,069,970</u> | <u>7,132,455</u> | <u>7,727,868</u> |
| Capital Outlay | 3,590,699 | - | 389,520 | 60,000 |
| Total Expenditures by Category | <u>\$ 10,326,505</u> | <u>\$ 7,069,970</u> | <u>\$ 7,521,975</u> | <u>\$ 7,787,868</u> |

32

City of Prescott FY25 Budget Workshop Day 1 – 5/09/2024

City Manager

City Manager Authorized Expenditure List

| Item | Fund | FY2024-25 Budget | Est Total Project |
|---|------|---------------------|----------------------|
| <u>Information Technology</u> | | | |
| Next Generation Email Firewall - CompuNet | GF* | 62,104 | |
| Community Development - CentralSquare | GF* | 177,755 | 533,265 |
| PSJ Enterprise Public Safety - CentralSquare | GF* | 181,839 | |
| PSJ Enterprise CAD RMS Server Refresh - CentralSquare | GF* | 154,050 | |
| Total Information Technology | | 575,748 | 533,265 |

*Cost recovered partially to other Funds

33

Bed Tax Fund Budget



| | FY24 Budget | FY25 Budget |
|--|------------------|------------------|
| Revenue | 1,500,000 | 1,500,000 |
| Expenditures | | |
| Tourism Office - Sales/Marketing/Admin | \$ 679,810 | \$ 856,780 |
| Tourism Grant Allocations | 101,000 | 100,000 |
| Community Events | 44,800 | 20,000 |
| Fourth of July | - | 110,000 |
| Whiskey Offroad | 29,000 | 65,000 |
| Courthouse Lighting | 50,000 | 60,000 |
| Prescott Frontier Days Rodeo | 40,000 | 40,000 |
| Prescott Downtown Partnership/SCS | 75,000 | 75,000 |
| Parks Tourism and Open Space | 50,000 | 50,000 |
| PAACH - Arts and Cultural Grants | 45,000 | - |
| Museum Support | | |
| Sharlot Hall Utilities | 10,000 | 10,000 |
| Sharlot Hall Marketing Support | 25,000 | 25,000 |
| Phippen Marketing Support | 15,000 | 15,000 |
| Indigenous People Marketing Support | 15,000 | 15,000 |
| Sister Cities | 7,381 | 500 |
| Arizona Office of Tourism | 75,000 | 50,000 |
| TAC & Tourism Team Up | - | 1,000 |
| Contingency | - | 150,000 |
| Operating Expenditures | 1,261,991 | 1,643,280 |

34

City of Prescott FY25 Budget Workshop Day 1 – 5/09/2024

Bed Tax Fund Budget - Continued

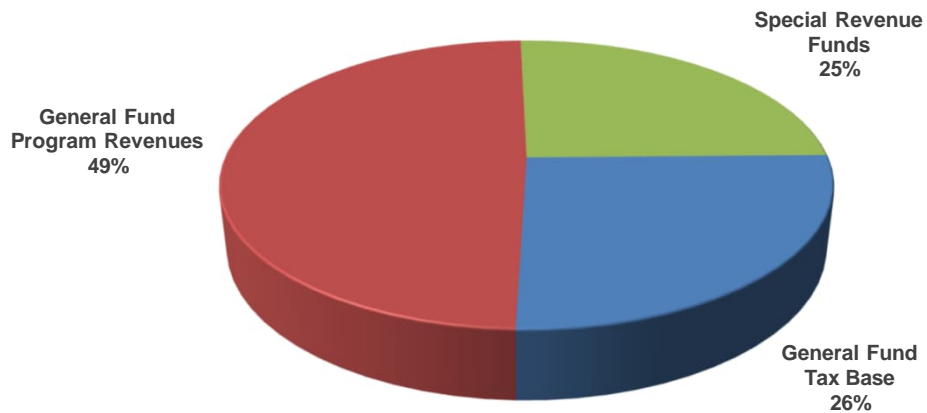


| | FY24 Budget | FY25 Budget |
|---|------------------|------------------|
| Operating Transfers & Recreation Support | | |
| Events Overtime | 18,000 | 30,000 |
| Parking Garage | 55,000 | 55,000 |
| Downtown Courtesy Can | 36,276 | 36,276 |
| Golf Course Capital | 50,000 | 50,000 |
| Operating Transfers & Recreation Support | 159,276 | 171,276 |
| Total All Budgeted Expenditures | 1,421,267 | 1,814,556 |
| Net Change to Fund Balance | 78,733 | (314,556) |
| Beginning Fund Balance | 951,326 | 932,944 |
| Ending Fund Balance | 1,030,059 | 618,388 |

35

Community Development

FY25 Community Development Operating Funding Sources



36

**City of Prescott FY25
Budget Workshop Day 1 – 5/09/2024**

Community Development

| Community Development Expenditure Summary | | | | |
|---|---------------------|---------------------|------------------------|---------------------|
| Expenditures by Category | FY2022-23 Actual | FY2023-24 Budget | FY2023-24 Projected | FY2024-25 Budget |
| Personnel Services | | | | |
| Salaries and Benefits | 1,474,100 | 1,822,504 | 1,749,735 | 2,043,080 |
| Operating | | | | |
| Supplies | 20,156 | 27,600 | 24,842 | 92,725 |
| Internal Charges | 138,863 | 164,792 | 164,540 | 173,110 |
| Other Services & Charges | 240,994 | 1,031,726 | 608,875 | 1,066,347 |
| Total Operating Expenditures | <u>1,874,113</u> | <u>3,046,622</u> | <u>2,547,992</u> | <u>3,375,262</u> |
| Capital Outlay | 67,410 | 10,000 | - | - |
| Total Expenditures by Category | <u>\$ 1,941,523</u> | <u>\$ 3,056,622</u> | <u>\$ 2,547,992</u> | <u>\$ 3,375,262</u> |

37

Community Development

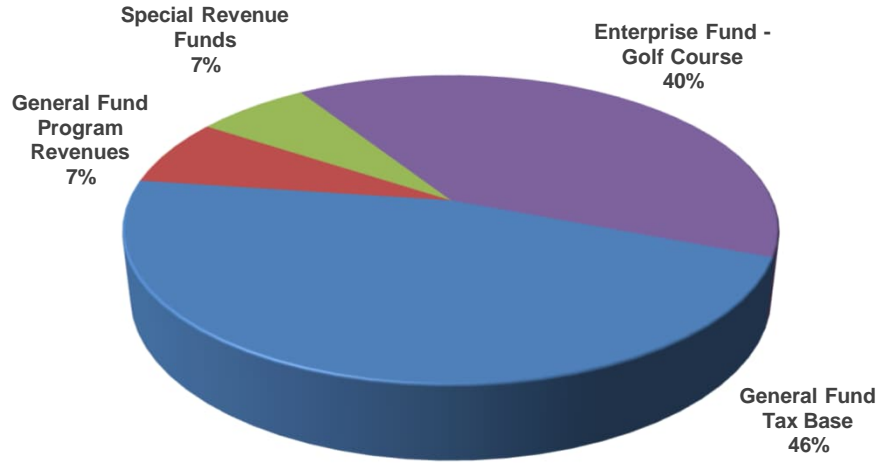
| Community Development Authorized Expenditure List | | | |
|---|------|---------------------|----------------------|
| Item | Fund | FY2024-25 Budget | Est Total Project |
| Scanning Project for Commercial Building Permit Records <i>Carryover from Prior Year</i> | G | 60,000 | |
| Grants | | | |
| Prescott Chamber of Commerce Foundation | GR | 300,000 | |
| US VETs - Officer Quarters Project | GR | 125,000 | |
| Coalition of Compassion and Justice (CCJ) | GR | <u>50,000</u> | |
| | | 475,000 | |

38

**City of Prescott FY25
Budget Workshop Day 1 – 5/09/2024**

Recreation Services

FY25 Recreation Services Operating Funding Sources



39

Recreation Services

Recreation Services Expenditure Summary

| Expenditures by Category | FY2022-23 Actual | FY2023-24 Budget | FY2023-24 Projected | FY2024-25 Budget |
|--------------------------------|---------------------|---------------------|------------------------|---------------------|
| Personnel Services | | | | |
| Salaries and Benefits | 4,434,288 | 6,116,678 | 5,333,713 | 6,383,968 |
| Operating | | | | |
| Supplies | 1,799,270 | 2,142,787 | 2,180,469 | 2,434,223 |
| Internal Charges | 878,376 | 826,136 | 863,300 | 751,561 |
| Other Services & Charges | 2,096,924 | 1,477,768 | 2,269,425 | 2,179,636 |
| Total Operating Expenditures | 9,208,858 | 10,563,369 | 10,646,907 | 11,749,388 |
| Capital Outlay | 9,736,098 | 12,976,000 | 4,404,092 | 2,814,746 |
| Total Expenditures by Category | \$ 18,944,956 | \$ 23,539,369 | \$ 15,050,999 | \$ 14,564,134 |

40

**City of Prescott FY25
Budget Workshop Day 1 – 5/09/2024**

Recreation Services

| Recreation Services Authorized Expenditure List (AEL) | | | |
|---|------|---------------------|----------------------|
| Item | Fund | FY2023-24 Budget | Est Total Project |
| Recurring | | | |
| Rec Services Pavement Preservation | G | 400,000 | Ongoing |
| One-time Expenses/Projects | | | |
| Recreation Service Vehicle Replacement | G | 514,758 | 514,758 |
| Parks Maintenance Shop | G, S | 400,000 | 400,000 |
| Light Pole Replacement | G | 250,000 | 1,000,000 |
| Mower Replacement | G | 90,000 | 90,000 |
| Skidsteer | G | 65,000 | 65,000 |
| Total One-time Expenses/Projects | | <u>1,319,758</u> | <u>2,069,758</u> |

41

Golf Course

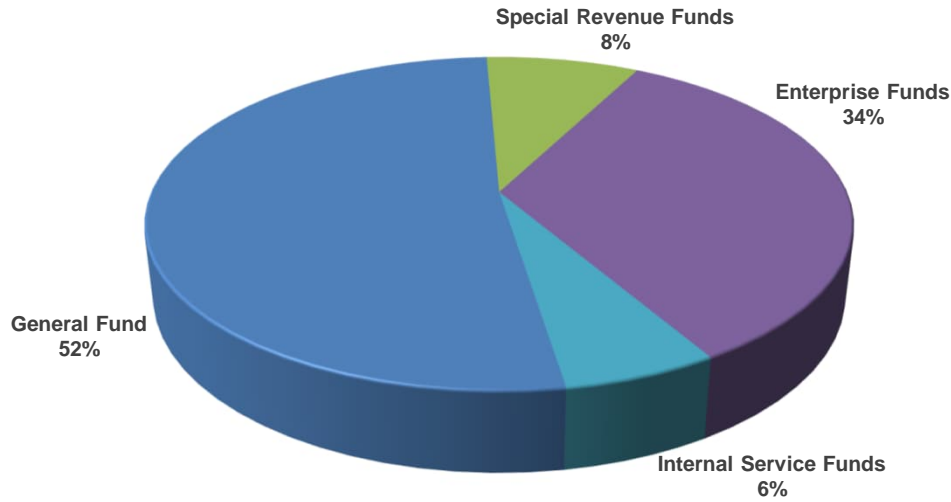
| Category | FY23 Actual | FY24 Budget | FY24 Estimate | FY25 Budget |
|--------------------------------|-----------------------|---------------------|---------------------|---------------------|
| Operating Revenues | \$ 4,098,630 | \$ 4,141,205 | \$ 4,476,092 | \$ 4,692,287 |
| Operating Expenditures | <u>4,416,258</u> | <u>4,138,435</u> | <u>4,947,897</u> | <u>4,970,093</u> |
| Operating Profit (Loss) | (317,628.00) | 2,770.00 | (471,805.00) | (277,806.00) |
| Capital Outlay/Projects | <u>(939,047.00)</u> | <u>(593,500.00)</u> | <u>(170,000.00)</u> | <u>(469,988.00)</u> |
| Total General Fund Transfer In | <u>\$ (1,256,675)</u> | <u>\$ (590,730)</u> | <u>\$ (641,805)</u> | <u>\$ (747,794)</u> |

42

**City of Prescott FY25
Budget Workshop Day 1 – 5/09/2024**

Fleet and Facilities

FY25 Fleet & Facilities Operating Funding Sources



43

Fleet and Facilities

Fleet & Facilities Expenditure Summary

| Expenditures by Category | FY2022-23 Actual | FY2023-24 Budget | FY2023-24 Projected | FY2024-25 Budget |
|---------------------------------------|---------------------|----------------------|------------------------|----------------------|
| Personnel Services | | | | |
| Salaries and Benefits | 1,450,983 | 1,637,749 | 1,537,524 | 1,681,295 |
| Operating | | | | |
| Supplies | 1,475,324 | 1,602,500 | 1,618,174 | 1,598,500 |
| Internal Charges | 512,746 | 558,228 | 564,689 | 618,893 |
| Other Services & Charges | 1,261,464 | 1,379,910 | 1,369,463 | 1,675,710 |
| Debt Service | 61,842 | 815,994 | 815,994 | 815,995 |
| Total Operating Expenditures | 4,762,359 | 5,994,381 | 5,905,844 | 6,390,393 |
| Capital Outlay | 2,633,478 | 4,760,250 | 2,041,221 | 4,151,498 |
| Total Expenditures by Category | \$ 7,395,837 | \$ 10,754,631 | \$ 7,947,065 | \$ 10,541,891 |

44

**City of Prescott FY25
Budget Workshop Day 1 – 5/09/2024**

Fleet and Facilities

Facilities & Fleet Authorized Expenditure List (AEL)

| Item | Fund | FY2024-25 Budget | Est Total Contract |
|--|------|------------------|--------------------|
| Facilities One-Time Expenses/Projects | | | |
| Carryover from FY24 (Primarily New City Hall Improvements) | FM | 2,266,354 | |
| Exhaust Capture System | FM | 200,000 | |
| City Wide Card Lock System | | 150,000 | |
| Total Fleet One-time Expenses | | 2,466,354 | |
| Fleet One-Time Expenses/Projects | | | |
| Carryover from FY24 | FM | 25,000 | |
| Six Vehicle Wheel Lifts | FM | 100,000 | |
| Total Fleet One-time Expenses | | 125,000 | |
| Vehicle Replacements | | | |
| <u>Airport</u> | | | |
| Replace 2008 Ford Explorer 4X4 with SUV | G | 80,000 | |

45

Fleet and Facilities

Fleet and Facilities Authorized Expenditure List (AEL)

| | Fund | FY2024-25 Budget | Est Total Contract |
|---|------|------------------|--------------------|
| Vehicle Replacements (continued) | | | |
| <u>Fire</u> | | | |
| Carryover from FY24 | G | 2,165,392 | |
| Replace 1997 International Type 3 Pumper with heavy duty truck | G | 250,000 | |
| Replace 2007 Ford Escape with small SUV | G | 45,000 | |
| Replace 2009 Rosenbauer Pumper Fire Truck with similar pumper truck | G | 471,182 | |
| Replace 2013 Rosenbauer Pumper Fire Truck with similar pumper truck | G | 550,000 | \$ 1,100,000 |
| <u>Police</u> | | | |
| Carryover from FY24 | G | 174,000 | |
| Replace 2010 Ford Crown Vic with small SUV | G | 50,000 | |
| Replace 2012 Chevy Tahoe with similar SUV | G | 110,000 | |
| Replace 2008 Infinity with pickup | G | 60,000 | |
| Replace 2012 Chevy Tahoe with similar SUV | G | 110,000 | |
| Replace 2012 Chevy Tahoe with similar SUV | G | 110,000 | |
| Replace 2012 Chevy Tahoe with similar SUV | G | 110,000 | |
| Replace 2012 Chevy Tahoe with similar SUV | G | 110,000 | |
| Replace 2006 Toyota Tacoma with SUV | G | 110,000 | |
| Replace 2005 Dodge 2500 with minivan | G | 110,000 | |
| Replace 2013 Nissan Altima with pickup | G | 110,000 | |
| 3 New SUVs | G | 330,000 | |

46

**City of Prescott FY25
Budget Workshop Day 1 – 5/09/2024**

Fleet and Facilities

Facilities & Fleet Authorized Expenditure List (AEL)

| Item | Fund | FY2024-25 Budget | Est Total Contract |
|--|------|---------------------|-----------------------|
| Vehicle Replacements (continued) | | | |
| <u>Recreation Services</u> | | | |
| Carryover from FY24 | G | 64,758 | |
| Replace 2000 International 4900 with similar truck | G | 200,000 | |
| Replace 2003 Ford F150 with similar truck | G | 50,000 | |
| Replace 2004 Ford F350 with 4x4 dump truck | G | 120,000 | |
| Replace 2005 Chevy 1500 with similar truck | G | 60,000 | |
| <u>Public Works</u> | | | |
| <u>Engineering</u> | | | |
| Carryover from FY24 | E | 20,177 | |
| Replace 2005 Ford F150 with similar truck | E | 47,000 | |
| Replace 2007 Ford F150 with similar truck | E | 47,000 | |
| <u>Solid Waste</u> | | | |
| Carryover from FY24 | SW | 795,785 | |
| Replace 2005 Ford F350 with dump truck | SW | 135,000 | |
| Replace 2006 Ford F250 with mini rear loader | SW | 150,000 | |
| Replace 2016 Peterbuilt 320 with front loader | SW | 443,202 | |
| Replace 2015 Rotochopper MC266 with brush grinder | SW | 881,722 | |
| Replace 2006 Kubota R420 with loader | SW | 100,000 | |
| Replace 2018 Peterbuilt 520 with side loader | SW | 459,775 | |

47

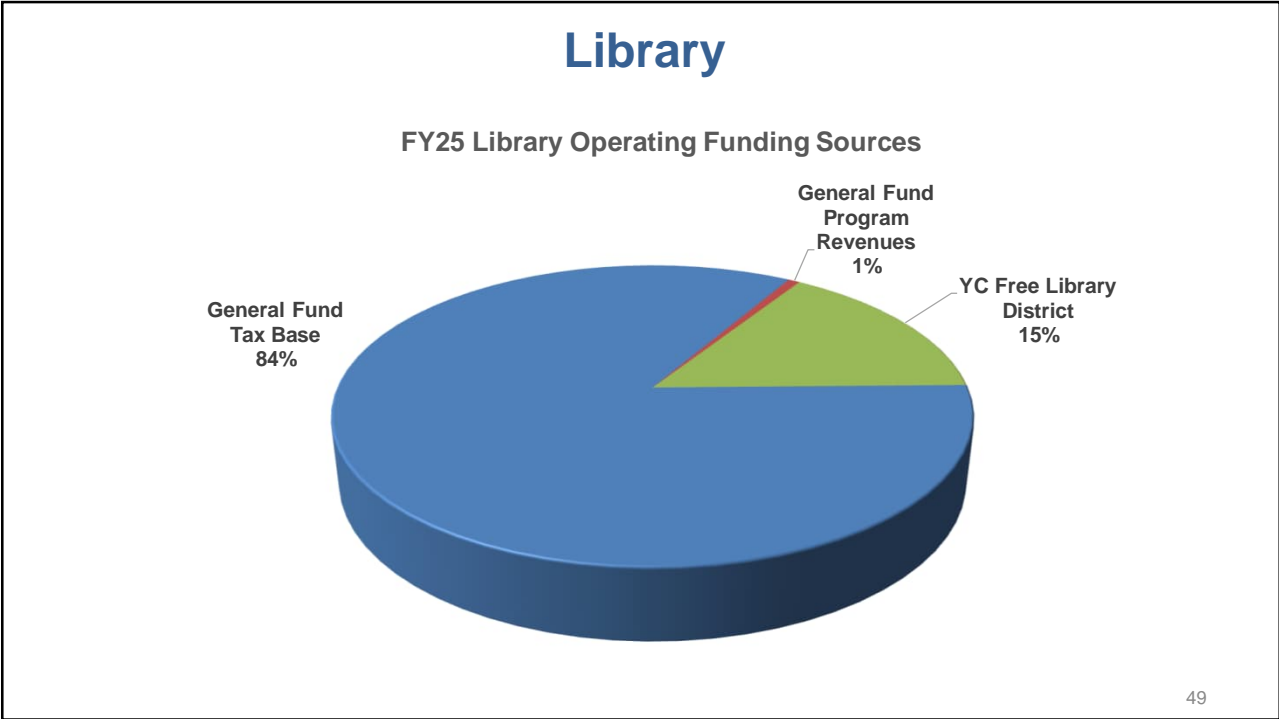
Fleet and Facilities

Fleet and Facilities Authorized Expenditure List (AEL)

| | Fund | FY2024-25 Budget | Est Total Contract |
|--|------|---------------------|-----------------------|
| Vehicle Replacements (continued) | | | |
| <u>Streets</u> | | | |
| Carryover from FY24 | S | 1,901,709 | |
| Replace 2005 Ford F250 with similar truck | S | 49,000 | |
| Replace 2007 Peterbuilt with 10-Wheeler Dump Truck | S | 400,000 | |
| Replace 2015 Ford F550 with Dump Truck | S | 120,000 | |
| Replace 2015 Ford F550 with Dump Truck | S | 120,000 | |
| <u>Water</u> | | | |
| Carryover from FY24 | W | 404,661 | |
| Replace 2016 Ford F550 with similar truck | W | 200,000 | |
| <u>Wastewater</u> | | | |
| Carryover from FY24 | WW | 319,190 | |
| Replace 2017 Ford F750 with similar truck | WW | 250,000 | |
| | | <hr/> | |
| <i>FY25 Vehicle Replacements</i> | | 6,548,881 | \$ 1,100,000 |
| <i>FY24 Vehicle Replacement Carryovers</i> | | 5,845,672 | \$ - |
| Total Vehicle Replacements | | <hr/> | <hr/> |
| | | 12,394,553 | \$ 1,100,000 |

48

**City of Prescott FY25
Budget Workshop Day 1 – 5/09/2024**



Library

| Library Expenditure Summary | | | | |
|--------------------------------|---------------------|---------------------|------------------------|---------------------|
| Expenditures by Category | FY2022-23 Actual | FY2023-24 Budget | FY2023-24 Projected | FY2024-25 Budget |
| Personnel Services | | | | |
| Salaries and Benefits | 1,857,356 | 2,103,993 | 2,020,859 | 2,251,559 |
| Operating | | | | |
| Supplies | 255,302 | 368,619 | 267,292 | 421,087 |
| Internal Charges | 266,138 | 279,678 | 279,121 | 291,927 |
| Other Services & Charges | 252,504 | 237,869 | 294,511 | 273,786 |
| Total Operating Expenditures | <u>2,631,300</u> | <u>2,990,159</u> | <u>2,861,783</u> | <u>3,238,359</u> |
| Capital Outlay | - | 71,400 | 51,574 | 12,000 |
| Total Expenditures by Category | <u>\$ 2,631,300</u> | <u>\$ 3,061,559</u> | <u>\$ 2,913,357</u> | <u>\$ 3,250,359</u> |

50

**City of Prescott FY25
Budget Workshop Day 1 – 5/09/2024**

Library

| Library Authorized Expenditure List (AEL) | | | |
|---|------|------------------|-------------------|
| Item | Fund | FY2024-25 Budget | Est Total Project |
| Recurring Library Books and Materials | GF | 195,000 | 195,000 |

51

Library Use

| Fiscal Year | Visits | Physical Items | Electronic Items | Total Items checked out | Programs | | Questions Answered | Meeting Room Use |
|-------------------|---------|----------------|------------------|-------------------------|----------|------------|--------------------|------------------|
| | | | | | Number | Attendance | | |
| 2021 | 145,495 | 460,741 | 109,498 | 570,239 | 222 | 1,947 | 35,456 | 145 |
| 2022 | 286,783 | 582,720 | 119,107 | 701,827 | 522 | 11,020 | 40,024 | 1,247 |
| 2023 | 287,971 | 597,145 | 128,555 | 726,000 | 605 | 15,487 | 39,590 | 1,397 |
| 2024 (est) | 317,600 | 587,000 | 136,500 | 723,500 | 720 | 18,000 | 37,000 | 1,650 |

52

Library Meeting Room Use

In a “typical” month the Library’s meeting rooms are used by:

- 20 Storytime sessions
- 6 book clubs
- 2 music presentations
- 15 special programs
- 130 community groups



Airport Budget



54

**City of Prescott FY25
Budget Workshop Day 1 – 5/09/2024**

FY25 Airport Enterprise Fund Operations

| | FY24 Estimate | FY25 Budget |
|---------------------------------------|-----------------------|-----------------------|
| Operating Revenues | | |
| Tie Down and Hangar Rentals | \$ 770,987 | \$ 785,545 |
| Ground Rentals | 941,820 | 983,109 |
| Facilities Rentals | 326,810 | 332,428 |
| Fuel Flowage Fee | 177,922 | 181,920 |
| Landing Fees | 121,473 | 123,691 |
| Miscellaneous/Interest Earnings | 332,762 | 336,362 |
| Operating Grants | 575,436 | 650,603 |
| Total Revenues | \$ 3,247,210 | \$ 3,393,658 |
| Operating Expenditures | | |
| Fire Department - ARFF | \$ 520,466 | \$ 567,104 |
| Airport Operations | 2,515,274 | 2,974,473 |
| Total Operating Expenditures | \$ 3,035,740 | \$ 3,541,577 |
| Operating Profit (Loss) | \$ 211,470 | \$ (147,919) |
| Capital Outlay/Projects | | |
| FAA/ADOT Grant Revenue | \$ 6,056,034 | \$ 9,353,266 |
| Capital Outlay/Projects | 13,097,953 | 17,161,602 |
| City Share of Projects | \$ (7,041,919) | \$ (7,808,336) |
| Total General Fund Transfer In | \$ (6,830,449) | \$ (7,956,255) |

55

Airport Capital Plan

| Description | Funding | FY2024 Budget | FY2025 Budget | FY2026 Projection | FY2027 Projection | FY2028 Projection | FY2029 Projection | Future Years | Total |
|--|---------|------------------|------------------|----------------------|----------------------|----------------------|----------------------|-----------------|------------------|
| Airport - City Only Funded | | | | | | | | | |
| Airport Pavement Preservation Program - City | G | 775,581 | 699,041 | 575,670 | 603,702 | 550,757 | 750,000 | 750,000 | 3,929,170 |
| Bottleneck Hangar Complex Improvements | G | 350,000 | 269,832 | - | - | - | - | - | 269,832 |
| Airport Vehicle and Equipment - New | G | - | 100,000 | 200,000 | - | - | - | - | 300,000 |
| Airport Vehicle and Equipment - Replacements | G | - | 80,000 | 550,000 | - | - | - | - | 630,000 |
| Airport Master Lock System | G | 20,000 | 50,000 | - | - | - | - | - | 50,000 |
| Total | | 1,145,581 | 1,198,873 | 1,325,670 | 603,702 | 550,757 | 750,000 | 750,000 | 5,179,002 |

56

**City of Prescott FY25
Budget Workshop Day 1 – 5/09/2024**

Airport Capital Plan

| Description | Funding | FY2024 Budget | FY2025 Budget | FY2026 Projection | FY2027 Projection | FY2028 Projection | FY2029 Projection | Future Years | Total |
|---|---------|-------------------|-------------------|----------------------|----------------------|----------------------|----------------------|-------------------|--------------------|
| Airport - Grant Funded | | | | | | | | | |
| Land Acquisition - Airport Protection | G, GR | 3,214,761 | 13,584,536 | - | - | - | - | - | 13,584,536 |
| ARFF/SRE Facility | G, GR | 775,000 | 750,000 | - | 8,400,000 | 5,600,000 | - | - | 14,750,000 |
| Runway 12-30 Rehabilitation, Lighting, and | G, GR | - | 600,000 | - | - | - | - | - | 600,000 |
| Runway 3R/21L Extension | G, GR | 455,000 | 388,942 | 802,632 | 2,000,000 | 2,000,000 | 34,000,000 | 34,000,000 | 73,191,574 |
| UL Avgas and Ramp Runup; Bypass | G, GR | 255,150 | 258,512 | - | - | - | - | - | 258,512 |
| Strategic Academic Flight Education (SAFE) | G, GR | 651,667 | 190,000 | - | - | - | - | - | 190,000 |
| ADOT APMS RW3L21R & RW1230 | G, GR | - | 102,812 | - | - | - | - | - | 102,812 |
| TWY C Realignment, RIM and Hotspot Mitigation | G, GR | 1,712,550 | 77,927 | - | - | - | - | - | 77,927 |
| Perimeter Security Upgrades | G, GR | - | 10,000 | - | - | - | - | - | 10,000 |
| Taxiway-D Rehabilitation | G, GR | 2,300,000 | - | 2,842,105 | - | - | - | - | 2,842,105 |
| Taxiway-E Rehabilitation | G, GR | 375,000 | - | 375,000 | 3,600,000 | - | - | - | 3,975,000 |
| RW 12-30 Pavement Rehabilitation Design and | G, GR | - | - | 350,000 | 3,300,000 | - | - | - | 3,650,000 |
| ARFF - Index B Truck | G, GR | - | - | 105,000 | 945,000 | - | - | - | 1,050,000 |
| Taxiway-F Rehabilitation | G, GR | - | - | - | - | 450,000 | 450,000 | - | 900,000 |
| Airport Master Plan-Update | G, GR | - | - | - | - | - | 500,000 | - | 500,000 |
| West Ramp Rehabilitation | G, GR | - | - | - | - | - | - | 2,105,263 | 2,105,263 |
| Total | | 10,969,620 | 15,962,729 | 4,474,737 | 18,245,000 | 8,050,000 | 34,950,000 | 36,105,263 | 117,787,729 |
| Funding Source | | | | | | | | | |
| Airport Fund (G) | | 1,964,690 | 7,806,441 | 1,491,913 | 1,307,327 | 1,710,757 | 17,382,500 | 17,377,631 | 47,076,569 |
| Grant Funds | | 10,070,511 | 9,355,161 | 4,308,494 | 17,541,375 | 6,890,000 | 18,317,500 | 19,477,632 | 75,890,162 |
| Gifts/Donations Fund | | 80,000 | - | - | - | - | - | - | - |

57

Airport Budget

Airport Authorized Expenditure List (AEL)

| Item | Fund | FY2024-25 Budget | Est Total Project |
|---|-------|---------------------|----------------------|
| Recurring | | | |
| De-icing for Airfield | G | 70,502 | Ongoing |
| Capital Projects | | | |
| Airport Pavement Preservation Program | G | 669,041 | 3,929,170 |
| Bottleneck Hangar Complex Improvements | G | 269,832 | |
| New Airport Vehicle and Equipment | G | 100,000 | |
| Airport Master Lock System | G | 50,000 | |
| Runway 12-30 Rehabilitation, Lighting, and Signage Improvements | G, GR | 600,000 | |
| UL Avgas and Ramp Runup; Bypass | G, GR | 258,512 | |
| Strategic Academic Flight Education (SAFE) Complex | G, GR | 190,000 | |
| ADOT APMS RW3L21R & RW1230 | G, GR | 102,812 | |
| TWY C Realignment, RIM and Hotspot Mitigation | G, GR | 77,927 | |
| Total Capital Projects | | 2,318,124 | 3,929,170 |
| Total AEL Requests | | 2,388,626 | 3,929,170 |

58

**City of Prescott FY25
Budget Workshop Day 1 – 5/09/2024**

Upcoming Steps in the FY25 Budget Process

| | |
|-----------|--|
| 5/16/2024 | Annual Budget Workshop - Part 2 |
| 6/11/2024 | Tentative budget adoption Publishing of tentative budget |
| 6/25/2024 | Public hearings: <ul style="list-style-type: none">• FY25 Budget• Alternative Expenditure limitation• Property Tax Levy Adoption of Final Budget by Council (separate meeting) |
| 7/09/2024 | Adopt property tax levies |

59