

RESIDENTIAL FAST TRACK PERMIT APPLICATION CHECKLIST & PLOT PLAN SKETCH

SUBMITTAL REQUIREMENTS – completed online portal application with uploaded files below

ALL FTP's REQUIRE

☐ **Site Plan**

- Parcel lot lines and address
- Existing structures, fences and retaining walls
- Existing utilities and easements
- Properties located in Historic Districts or FEMA Flood Zones are not eligible

☐ Installation instructions (HVAC Only)

Select FTP Type: Circle one

	HVAC Like for like	Water Heater, like for like	Accessory Structure Demolition	Re-Roof Non-Structural
	Window and Door like for like	Interior plumbing repair or replace	Electrical Panel Replacement Up to 200amps	

APPLICANT:	PROPERTY ADDRESS:	APN PARCEL #
Revision Date: 08/28/2025		