

2026 CDBG Application Evaluation Worksheet

Organization's Name:	Reviewer's Name:	Type of activity or project?	
		Construction <input type="checkbox"/>	Public Service <input type="checkbox"/>
Can you fairly judge this application without a conflict of interest?		Yes <input type="checkbox"/>	No <input type="checkbox"/>
Does the project or activity benefit Low- and Moderate-Income persons?		Yes <input type="checkbox"/>	No <input type="checkbox"/>
Is the project or activity within the Prescott City limits?		Yes <input type="checkbox"/>	No <input type="checkbox"/>
Criteria	Measure	Points Available	Reviewer Point Total
Project Description	The proposal clearly states the problem or need to be addressed.	20	
	Prescott residents served is clearly stated.	5	
	The project narrative is clear, concrete, and concise and how goals will be met.	15	
<i>Total Points:</i>		40	

Reviewer Comments:

Organizational Capacity	Financial statements current and in good standing.	10	
	Proposal describes experience with similar projects and / or programs.	5	
	Organization has previous experience with CDBG or other grant funding.	5	
	Organization demonstrates sufficient staff capacity to manage proposed project or program.	5	
	Past funding resources given.	5	
	Project includes secured matching funds.	5	
	Applicant will accept a partial award.	5	
	<i>Total Points:</i>		40

Reviewer Comments:

2026 CDBG Application Evaluation Worksheet (page 2)

Project Budget and Timeline	Project Schedule is clear and includes quarterly breakdown.	10	
	Documents attached that describe program or project.	5	
	Budget is clear and accurate according to prescribed instructions.	5	
<i>Total Points:</i>		20	
<i>Total Points:</i>		100	

Reviewer Comments: