



## PRESCOTT FIRE DEPARTMENT Special Event/Display Permit Application

Permits shall be obtained from the Prescott Fire Department for any event or display using open flames, cooking, or heating appliances, tents or canopies, air-supported and inflated devices, or structures (jump castles, slides, etc.), combustible decorative materials, consumer fireworks and display fireworks, compressed gas or the blocking of emergency access roads. Complete the application form and return it to the Fire Permit Technician, 201 S. Cortez Street, Prescott, Arizona 86303, between 8:00 a.m. and 5:00 p.m., Monday through Friday, **a minimum of 30 days** before the scheduled event. *A site plan drawn to scale, showing the display or event location is required to be submitted with the application.*

Inspections may be scheduled prior to the opening of an event by contacting the Fire Inspector at 928-777-1445. Special events/displays and Temporary Use Permits are subject to a fee.

Event Name: \_\_\_\_\_

Event Address: \_\_\_\_\_

Event Date: \_\_\_\_\_ Event Hours of Operation: \_\_\_\_\_

Set Up/Inspection Time: \_\_\_\_\_

Event Day Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Brief Description of Event: \_\_\_\_\_

Applicant Name (Company): \_\_\_\_\_

Applicant Address: \_\_\_\_\_

Billing Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Check the following only if they apply to your display or event.

- ☐ Use of heating or cooking equipment
- ☐ Tent or canopy, indicate size \_\_\_\_\_ (400 sq. ft. or greater, do not include E-Z Up's)
- ☐ Air-supported or air-inflated structures – Does not apply to "Bounce Houses" etc.
- ☐ Display of liquid – or gas-fueled vehicles, boats, or other motor craft
- ☐ Compressed gas, LPG, or other hazardous material
- ☐ Open or exposed flame
- ☐ Combustible decorative materials
- ☐ Temporary electrical power – All non-residential generators must be grounded.
- ☐ Pyrotechnic special effects – Separate permit required.
- ☐ Special amusement building
- ☐ Trade show or exhibit
- ☐ Temporary consumer firework sales
- ☐ Blocking of street or emergency access road
- ☐ Other \_\_\_\_\_

*Important Prescott Gateway Note: For the purposes of providing required egress in the mall, there shall be a minimum of 10' clear exit width between any storefront or kiosk and the nearest display. Displays and events may not obstruct the means of egress travel.*

Office Use Only

Date submitted: \_\_\_\_\_ Received by: \_\_\_\_\_

Inspection Date: \_\_\_\_\_ Inspector: \_\_\_\_\_

Revised 3/24/2023