

Item #	Activity Name	Start Date	Finish Date
1	Kick-off Coordination Meeting	10/07/2025	-
	Participants: Steering Committee, City team, Design team Format: Presentation/Roundtable Goal: <ul style="list-style-type: none"> • Establish Key contacts directory including Executive (“Decision Finalizing”) Committee and additional key project stakeholders as identified by the Owner • Gather digital copies of any available existing conditions, drawings, site survey, previous plans completed for Prescott Rodeo, etc. • Confirm Meeting Dates and Schedule Milestones 		
Item #	Activity Name	Start Date	Finish Date
2	Stakeholder Meetings	11/05/2025	-
	Participants: Stake Holder Groups, Steering Committee, City team, Design team Format: Presentation, Charrette Goal: <ul style="list-style-type: none"> • Current State to Future State: Defining Success and Visioning of Goal(s) for the Project • SWOT Analysis (Strengths, Weaknesses, Opportunities, Threats) Prepare executive summary report for Visioning + Alignment. Prepare for Programming Interviews.		
Item #	Activity Name	Start Date	Finish Date
3	Current State Operations and Facility Assessment	12/08/2025	-
	Participants: Design team Format: Site Visit Goal: Existing Facility Tour/Documentation and Overview of Current State Operations: <ul style="list-style-type: none"> • Document Notes/Narratives and Photographs of existing site conditions, existing natural impacts and ADA accommodation. • Review previous plans (previous work done for Prescott Rodeo) for context of plan development. 		

Item #	Activity Name	Start Date	Finish Date
4	Current State Documentation	12/08/2025	12/19/2025
	Participants: Design team Format: Remote work Goal: <ul style="list-style-type: none"> • Develop existing conditions base drawings, • Develop diagrams of existing facility operations, • Identify deficiencies to potentially address, • Prepare executive summary report. 		
Item #	Activity Name	Start Date	Finish Date
5	Project Visioning and Alignment Workshop with Steering Committee	12/09/2025	-
	Participants: Steering Committee, City team, Design team Format: Presentation/Roundtable Goal: <ul style="list-style-type: none"> • Review project schedule • Review summary of Stakeholder meetings • Draft Steering Committee's Mission+Vision statement • Prepare material for Community Meeting #1 (Item #9) 		
Item #	Activity Name	Start Date	Finish Date
6	Prepare Draft and Prepare Programming Discussion Material	12/10/2025	12/24/2025
	Participants: Design team Format: Remote Work Goal: <ul style="list-style-type: none"> • Revise project schedule • Prepare material for Community Meeting #1 • Prepare communication means for Community outreach 		
Item #	Activity Name	Start Date	Finish Date
7	Programming Discussion with Steering Committee	01/06/2026	-
	Participants: Steering Committee, City team, Design team Format: Presentation/Roundtable Goal: <ul style="list-style-type: none"> • Review project schedule • Approve Steering Committee's Mission+Vision Statement • Review material for Community Meeting #1 (Item #9) 		

Item #	Activity Name	Start Date	Finish Date
8	Developing Draft Program and Preliminary Construction Cost Estimate Summary	01/07/2026	01/30/2026
	Participants: Design team Format: Remote work Goal: <ul style="list-style-type: none"> • Design Team document meeting notes • Develop Draft Program and Preliminary Construction Cost Estimate Summary 		
9	Programming Discussion with Stakeholders + Community (Community Meeting #1)	02/02/2026	-
	Participants: Community, Stakeholders, Steering Committee, City team, Design team Format: Open House Goal: <ul style="list-style-type: none"> • Project process introduction and education • Set expectations for future involvement and input • Community buy-in and feedback on vision/program elements • How to stay informed as we continue 		
10	Steering Committee Meeting to refine Draft Program and Preliminary Construction Cost Estimate Summary	02/03/2026	-
	Participants: Steering Committee, City team, Design team Format: Presentation/Roundtable Goal: <ul style="list-style-type: none"> • Review project schedule • Discuss feedback from Community Meeting #1 • Review and refine draft program • Review and refine draft cost estimate 		
11	Refine Program and Preliminary Construction Cost Estimate Summary	02/16/2026	02/27/2026
	Participants: Design team Format: Remote work Goal: <ul style="list-style-type: none"> • Document meeting notes • Refine Program and Preliminary Construction Cost Estimate Summary 		

Item #	Activity Name	Start Date	Finish Date
12	Issue Updated Program and Preliminary Construction Cost Estimate Summary for Review	02/27/2026	02/27/2026
	Participants: Design team Format: PDF Deliverable Goal: <ul style="list-style-type: none"> • Submit program and cost estimate to Steering Committee 		
Item #	Activity Name	Start Date	Finish Date
13	Begin Architectural Visioning Meeting with Steering Committee	03/03/2026	-
	Participants: Steering Committee, City team, Design team Format: Presentation/Roundtable Goal: <ul style="list-style-type: none"> • Review project schedule • Review program and cost estimate • Discuss Stakeholder Meeting exercises • Present exterior and interior precedent imagery options that capture the aesthetic and architectural vision for the campus. 		
Item #	Activity Name	Start Date	Finish Date
14	Stakeholder Meetings	03/04/2026	-
	Participants: Stake Holder Groups, Steering Committee, City team, Design team Format: Presentation, Charrette Goal: <ul style="list-style-type: none"> • Programming puzzle piece exercises with small groups to develop functional block adjacency diagrams • Review exterior and interior precedent imagery options that capture the aesthetic and architectural vision for the campus. 		
Item #	Activity Name	Start Date	Finish Date
15	Design Development	03/04/2026	04/03/2026
	Participants: Design team Format: Remote Work Goal: <ul style="list-style-type: none"> • Refine functional block adjacency diagram options that will be developed in a preferred Master Plan • Refine and narrow down exterior and interior precedent imagery options that capture the aesthetic and architectural vision for the campus. • Refine Cost Estimate / Project Budget 		
Item #	Activity Name	Start Date	Finish Date
16	City Council 30% Presentation #1	4/28/2026	-

	Participants: City Council, Steering Committee, City team, Design team Format: Presentation Goal: <ul style="list-style-type: none"> • Present refined exterior and interior precedent imagery options that capture the aesthetic and architectural vision for the campus. • Present refined functional block adjacency diagram options that will be developed in a preferred Master Plan • Present cost estimate 		
Item #	Activity Name	Start Date	Finish Date
17	30% Community Meeting #2	04/06/2026	-
	Participants: Community, Stakeholders, Steering Committee, City team, Design team Format: Open House Goal: <ul style="list-style-type: none"> • Present refined exterior and interior precedent imagery options that capture the aesthetic and architectural vision • Present refined functional block adjacency diagram options that will be developed in a preferred Master Plan for the campus. 		
Item #	Activity Name	Start Date	Finish Date
18	30% Architectural Visioning Meeting with Steering Committee (Presentation on progression & refinement of design)	04/07/2026	-
	Participants: Steering Committee, City team, Design team Format: Presentation/Roundtable Goal: <ul style="list-style-type: none"> • Review project schedule • Discuss feedback from Community Meeting #2, Council Meeting #1 • Review and refine exterior and interior precedent imagery to single option that captures the aesthetic and architectural vision • Review and refine functional block adjacency diagrams to single option that will be developed in a preferred Master Plan for the campus. • Review cost estimate and identify phasing (if applicable) 		
Item #	Activity Name	Start Date	Finish Date
19	Design Development continued	04/08/2026	05/01/2026
	Participants: Design team Format: Remote Work		

	Goal:	<ul style="list-style-type: none"> Develop Master Plan (with Phasing Plan, if applicable) and Architectural Vision (Concept Drawings and Rendering) Develop Cost Estimate / Project Budget 	
Item #	Activity Name	Start Date	Finish Date
20	75% Follow Up Architectural Vision Meeting with Steering Committee	05/05/2026	-
	Participants: Steering Committee, City team, Design team Format: Presentation/Roundtable Goal: <ul style="list-style-type: none"> Review project schedule Present Master Plan (with Phasing Plan, if applicable) and Architectural Vision (Concept Drawings and Rendering) progress Present Cost Estimate / Project Budget progress 		
Item #	Activity Name	Start Date	Finish Date
21	Development of Master Plan Draft	05/06/2026	05/26/2026
	Participants: Design team Format: Remote Work Goal: <ul style="list-style-type: none"> Revise project schedule (as needed) Revise Master Plan (with Phasing Plan, if applicable) and Architectural Vision (Concept Drawings and Rendering) Revise Cost Estimate / Project Budget 		
Item #	Activity Name	Start Date	Finish Date
22	75% Architectural Visioning Presentation - Community Meeting #3 (during, or week of, Western Art Show)	05/25/2026	05/26/2026
	Participants: Community, Stakeholders, Steering Committee, City team, Design team Format: Open House Goal: <ul style="list-style-type: none"> Present Master Plan (with Phasing Plan, if applicable) and Architectural Vision (Concept Drawings and Rendering) progress Present Cost Estimate / Project Budget progress 		
Item #	Activity Name	Start Date	Finish Date
23	Review Draft Report of Proposed Master Plan with Steering Committee	06/02/2026	-
	Participants: Steering Committee, City team, Design team		

	<p>Format: Presentation/Roundtable</p> <p>Goal:</p> <ul style="list-style-type: none"> • Review project schedule • Discuss feedback from Community Meeting #3 • Present Master Plan (with Phasing Plan, if applicable) and Architectural Vision (Concept Drawings and Rendering) progress • Present Cost Estimate / Project Budget progress 		
Item #	Activity Name	Start Date	Finish Date
24	Steering Committee Review Period	06/02/2026	06/15/2026
	<p>Participants: Steering Committee, City team, Design team</p> <p>Format: Review</p> <p>Goal:</p> <ul style="list-style-type: none"> • Review Master Plan Deliverables 		
Item #	Activity Name	Start Date	Finish Date
25	City Council 75% Presentation #2	06/16/2026	-
	<p>Participants: City Council, Steering Committee, City team, Design team</p> <p>Format: Presentation/Roundtable</p> <p>Goal:</p> <ul style="list-style-type: none"> • Present Master Plan (with Phasing Plan, if applicable) and Architectural Vision (Concept Drawings and Rendering) progress • Present Cost Estimate / Project Budget progress 		
Item #	Activity Name	Start Date	Finish Date
26	Refinement Period	06/16/2026	06/26/2026
	<p>Participants: Design team</p> <p>Format: Remote Work</p> <p>Goal:</p> <ul style="list-style-type: none"> • Refine Master Plan Deliverables 		
Item #	Activity Name	Start Date	Finish Date
27	Present Master Plan at Rodeo (Exact Dates TBD)	06/29/2026	07/03/2026
	<p>Participants: Community, Stakeholders, Steering Committee, City team, Design team</p> <p>Format: Open House</p> <p>Goal:</p> <ul style="list-style-type: none"> • Present Master Plan Deliverables 		

Item #	Activity Name	Start Date	Finish Date
28	Steering Committee Review Period	07/08/2026	07/17/2026
	Participants: Steering Committee, City team, Design team Format: Review Goal: <ul style="list-style-type: none"> Review Master Plan Deliverables for final feedback 		
29	Steering Committee Meeting	07/14/2026	-
	Participants: Steering Committee, City team, Design team Format: Presentation/Roundtable Goal: <ul style="list-style-type: none"> Review project schedule Discuss feedback from Rodeo Finalize Master Plan Deliverables 		
30	Refinement Period	07/20/2026	07/31/2026
	Participants: Design Team Format: Remote Work Goal: <ul style="list-style-type: none"> Refine/Finalize Master Plan Deliverables 		
31	Present Final Master Plan to Steering Committee	08/04/2026	-
	Participants: Steering Committee, City team, Design team Format: Presentation/Roundtable Goal: <ul style="list-style-type: none"> Present Final Master Plan (with Phasing Plan, if applicable) and Architectural Vision (Concept Drawings and Rendering) Present Final Cost Estimate / Project Budget 		
32	Final Master Plan Presentation - City Council Meeting #3	08/18/2026	-
	Participants: City Council, Steering Committee, City team, Design team Format: Presentation/Roundtable Goal: <ul style="list-style-type: none"> Present Final Master Plan (with Phasing Plan, if applicable) and Architectural Vision (Concept Drawings and Rendering) Present Final Cost Estimate / Project Budget 		