



TO: The Honorable Mayor and City Council

THRU: Dallin Kimble, City Manager

FROM: Patrick Gann, City Judge

Date: June 25, 2026

Subject: Justification for City Court Capital Construction Fee and City Court
Sustainability Fee

The City of Prescott, through the City Court, will be requesting City Council approval of a new City Court Capital Construction Fee and a City Court Sustainability Fee at the August 25, 2026, Council meeting. If approved, these new fees would become effective September 25, 2026. There is not currently a capital construction fee or sustainability fee within the City Court. The addition of these fees is needed to help offset the costs associated with the construction, debt service, furniture, fixtures and equipment of the new City Court facility as well as its ongoing maintenance.

Proposed City Court Capital Construction Fee: \$25.00

Proposed City Court Sustainability Fee: \$20.00

With the deconsolidation of the Prescott Consolidated Court and the departure of the City Court from the downtown county courthouse, the City was forced to find a new location to house the City Court. The costs associated with finding, building, and maintaining a new home for the City Court are of urgent concern to the City of Prescott.

To that end, the City is requesting approval of a City Court Capital Construction Fee of \$25.00 to be added to all cases formally adjudicated in the City Court, to include parking violations. This fee would be added to the court costs, fines, and surcharges assessed to a defendant following sentencing. The purpose of this fee is to offset the costs associated with the construction, debt service, furniture, fixtures, and equipment for the new court.

Additionally, the City Court Sustainability Fee of \$20.00 would be imposed in all cases where the court imposes a fine, sanction, penalty, or assessment, including parking violations. This fee would be used to maintain the court and all of its fixtures, equipment, technology, and furniture. This fee will ensure that the City Court does not fall into disrepair after the efforts and funds the City expends in the building process.

The current caseload is averaging 8,000 cases per year within the City Court. Prescott City Court is the 16th overall busiest municipal court in the state, based upon total filings. Until



now, taxpayers have endured the burden associated with all of these expenses. To that end, the City Court is seeking to shift the financial burden back to the individuals who created it. As a result, the monies generated from these fees would help offset the costs associated with the construction and building of the new court as well as its maintenance.